

Orange Coast IBM PC User Group

README.DOC

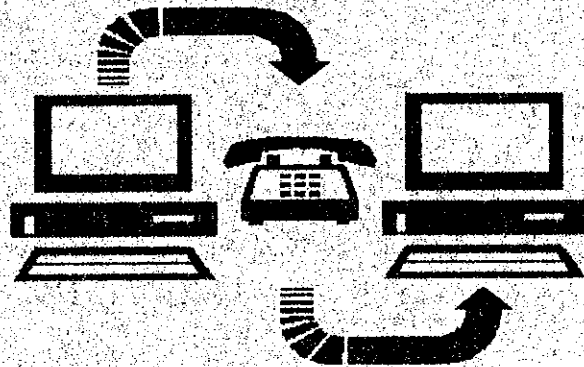
August 1997

Newsletter

Version 13.8

The July 26, 1997, 9:00 a.m.
General Meeting will feature:

Bass Technology Associates —
Kurzweil Voice Recognition Software
Global Village Communication —
NewsCatcher and 56Kbps Modems



The August 30, 1997, 9:00 a.m.
General Meeting will feature:

Connectix — Screen Cam and other
Multimedia Hardware
Microsoft — NT Workstation 4.0



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News, Reviews and
OCIPUG Events

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OCIPUG

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All items submitted for publication are subject to editing. We reserve the right to refuse any material submitted for publication.

Send all submissions to the Editor, on or before the deadline.

The *Readme.Doc* copy deadline for the next - September - issue is 25 July 1997.

1. Upload to the 25-*Readme.Doc* files area of the OCIPUG Bulletin Board.
2. Upload as an attachment to Editor in the 10-Newsletter Message conference of the BBS.
3. 3.5" disk mailed to the Editor in time to meet the deadline:

OCIPUG

Editor - *Readme Doc*

1500 Adams Ave. #105-121

Costa Mesa, CA 92626-3894

The deadline for SIG Topics to the SIG Guide Coordinator for the next - September - issue is 30 July 1997.

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PRESIDENT'S MESSAGE

Ken Kamber

Vendor donations for our auction are continuing to be delivered to the Brookhollow facilities for our auction. Save your money for the upcoming bargains. Alan Liebschutz and his committee are doing an ever better job this year. Actually, Alan is doing more managing this year, and Gail Dremel is doing most of the work. I say most of the work because a lot of people in the Program Committee are working on the project. Louise McCain and Morris Fier from the office of the secretary are making major contributions by receiving the product and thanking the vendors for their donations. When the auction is over and more time is available, someone from the program committee will write an article for our Web page and Readme.Doc to let our members know all the work that goes into our auction and give credit to all the members that are presently working so hard.

In the last several auctions I have heard a few people complain that the "street prices" quoted at the auction were too high. When OCIPUG quotes a street price, it is just that. It may not be the lowest possible price. I believe we may have over a thousand items in the auction. We do not have the volunteer resources to contact 20 or 30 vendors to get the lowest price on each item. "Street price" means that at least one vendor was selling the item at that price. Most of the items to be in the auction will be made public before the auction so OCIPUG members may determine what the minimum price is for their own bidding. The list price will be given also but that doesn't mean much.

In the last auction, some remarks were made to some volunteers working on the auction that caused them to not want to work on the auction again. I realize that an auction can be a real emotional thing. I encourage our members to be polite, as well as grateful to Alan Liebschutz, Gail Dremel and the rest of the volunteers working on the auction.

Francis Reed has informed me that our workstation in the SIG space is now available for use. Francis Reed and Bob Basaraba have spent many hours working on this project. Because of work commit-

ments that Bob has, most of the recent progress has been accomplished by Francis.

Our SIG space landlord recently gave us a rather large increase in our rent. I wish to thank Alan Liebschutz for showing the proposed increase to Mike Earls and to thank Mike Earls for the work he is doing to negotiate that rent increase. Mike is one of our members who was involved with our original lease. Now I would like to be able to invite a member with law training to volunteer to help Mike with his efforts to control our rent payments.

"Now What do I do?" SIG had standing room only in June. This was due to a team effort. John Donan picked a good topic and a good company, Adaptec, for a speaker. Preston Hill arranged for Bob Ottke to make an announcement at Winners computer club about the "Now What do I do?" SIG. John also put notices on the BBS as well as contacting people. I've found the secret on how to get people to our SIGs. We just have to determine what our members want, obtain a good speaker for that subject, then make sure a lot of people know about that meeting.

President Terry Courier of the Winners computer club, President Cathy Grammer-Margolin of the North Orange County Computer Club (NOCCC), and President Rollin White of the Southern California OS/2 Users Group (SCOUG) have all been very supportive to us over the past year. It is really a pleasure working with these individuals as well as with their clubs.

The people attending the Microsoft Office SIG had a rare treat in June when Dave Lorenzini, one of our founding members, talked about Microsoft Office 97. Although I posted the meeting everywhere on our BBS, we only had 7 people at the meeting. Dave was only able to give me a couple of day's notice. I'm going to set up a mailing group on my Eudora Pro Version 3.0 so that next time someone like Dave is available I will be able to rapidly send each person who has attended the MS Office SIG an e-mail message. I feel guilty that I was not able to inform more people about the opportunity to talk to Dave at the June MS Office meeting.

Declining Membership A Sign of the Times?

Dean Sowers

Is this a sign of the times? It seems that the declining membership in professional organizations is not limited to computer clubs. In my opinion, society is missing out by "cocooning" and not interacting with others. Not only does one benefit from the wisdom and experience of others, but also from friendship, camaraderie, and business contacts, to name a few. The Southern California Measurement Association (SCMA) has existed for 70 years. Let's hope our club will be around that long, and retain all the media we currently produce. And that's my two cents.

The following has been extracted from "The Meter", a publication of the Southern California Measurement Association (SCMA).

A Look Back At The Last 10 Years of SCMA

by Jim Utt

Advertising Chairman and Editor

June 1988 to July 1997

Declining membership, poor meeting attendance, and financial short comings have made it necessary for the SCMA Board of Directors to make changes to the association's protocol. Meetings will be changed from a monthly meeting to quarterly meeting, and the "SCMA Meter" the association newsletter will no longer be published. To meet the obligations to the advertisers, the July issue will be the last issue of "The Meter".

As Editor of "The Meter", I would like to reflect back on some of the more interesting and fun things that happened during the last 9 years, and 90 issues of "The Meter".

In 1988, President Hank Becker and Board Members John Lansing and Dick Walker contacted me and ask if I would be interested in joining the Board and publishing their newsletter. I agreed and the artwork from the last newsletter was given to me. To my surprise, the newsletter was being typed on a typewriter and the articles pasted up on pages that were 2 feet wide and 2 1/2 feet tall and then photographically reduced to an 8 1/2 X 11 format and printed on canary yellow paper.

Continued on page 7

Membership Information

WELCOME NEW MEMBERS

Deb Abernathy
Sue Hayes

John Hostick
Fred Pellicciotti

G. Edward Rudloff
Donald Yenche

We hope your association with us proves very rewarding. OCIPUG is based upon *sharing*. You will have many opportunities to learn from, and to share your knowledge with, other members. Don't be timid about asking advice. The only stupid question is the one not asked! No one of us knows everything.

OCIPUG is unique among user groups in that we have our own facility with specialized rooms to fit our special needs such as Special Interest Group (SIG) seminars. So — come join us at one or more of the SIGs described in the SIG Guide insert to Readme.Doc.

You get out of *your* club what *you* put into it. Volunteers make our club successful, effective, and *fun!* Your participation on a committee is encouraged and is most welcome. So — please contact any official to offer your services in whatever capacity you can.

Your membership badge will be available at the membership desk at the next General Meeting. A New Member kit is also available. This kit summarizes the various activities and resources of your club. A diskette contains several useful shareware programs. You are introduced to the use of the OCIPUG electronic bulletin board system (BBS) at 714-751-3242 as well as the OCIPUG Web Page (<http://www.webcom.com/ocipug>).

EXPIRING MEMBERSHIPS

If your name is on the list, won't you consider renewing your membership and use the features and advantages of OCIPUG.

If you see the name of a friend on the list, won't you encourage your friend to renew.

Please renew early so as to save your club the expense of mailing a renewal notice.

July 1997

John Adjutant
George Austin
Robert Baxter
Werner Belke
John Bennett
Donald Bixler
Bernard Brodwin
Lester W Bill Bunning
Patrica Bunning
Keith Campbell
Herb Carlson
Sue Claus
Karl Cook
Dan D'urso
Nancy Davis
Michael De Tomaso
Michael Earls
Anne Engebretsen
Rocky Ford
Henry Guttentag
Darlene Jacobsen
Joseph Lebovitz
Densil Lee
Dan Levine
Lots Levine
Stan Levine
Cynthia Lidyoff
Deanna Lidyoff
Eddie Lidyoff
Edward E Lidyoff

Jeremiah Lidyoff
Marissa Lidyoff
Theodore Maravich
Dennis Matthews
Wes McBride
Anthony Mellini, Sr.
Tom Millard
David Nasby
Jeanne O'shea
Ed-layo Ogunlalaka
Jim Petit
Mark Porter
Dale Robinson
Dale Robinson
Don Robles
Jerry Rounsavell
Chris Row
James Row
Joe Row
Terry Row
Fritz Schmoll
Joe Schwartz
John Scott
Zac Sidawi
Rodger Slininger
Fred Strauch
Judith Van Skike
Marcella Weig
James Wilks
Evelyn Wright

August 1997

Jim Allen
Robert Blayden
Dale Bruckner
Dennis Carroll
Charles W. Cook
Floyd Craft
Jack De Camp
Richard De Lapp
James D. Dickerson
Farrell Eagle
Stephen Eakin
Jack W. Ellis
Shirley Ellis
Anne Fawcett
Allan Forster
Bob Fulkerson
Andrew Gilcrest
Michael Gooding
Fred Haney
Alvin Hart
Roger Hartman
Edmond Hoy
Richard Hunter
Paul Ichino
Sandra Jarrett-Post
Winston E. Jewson
Jeannette Kaye
Robert Ketterman
Bill Krebbiel
Taoward Lee
Les Matson
Bob Mccracken
Craig Mccutchen

Bill Mcgrath
Dan J. Mcgrath
Jeffrey Metzel
Michele Miller
Richard Montano
Roger Norris
James Olsen
Punit Pandya
Ken Post
Pano Rezinaz
Robert Rhey
Reg Roberts
Ron Ross
Robert Schmiedeke
Maurice Seymour
Jeff Sinn
Thomas Skudlarski
Debra Smith
Harvey Smith
Mildred Smith
John Snyder
Carl St. John
Art Stolins
Joyce Stolins
Don Taylor
Herbert Tellefsen
Don Testa
Larry Thomas
Patricia Thomas
Hung Tran
Chuck Trom
Lillian Wilks

September 1997

M.R. (Bob) Basaraba
Richard Baznik
Richard Bentley
Diana Betonte
Neil Cavanagh
James Clymer
Norman Commodore
James Creager
Tony De Witte
Chip Dever
Marion Devick
Paul Dotterer
Patricia Earley
Gary Falagrady
Jim Hicks
Russell Hoffman
David Jenkins
Robert Johnson
Hank Kunczewski
Bill Mancina
Louise Mccain
Margaret Morgan
Ralph Morgan
Richard Nelson
Franklin Olson
Robert Shanks
Ronald Spear
Tom Toner
Jenny Weddle
Josephine Wilde
Joe Zebrowski

August Program

30 August 1997 9:00 AM at the Orange Coast College Science Hall

Alan Liebschutz

August General Meeting Schedule

Random Access - 8:30 - 9:00am
President's Address - 9:00am
Microsoft Corporation:
NT Workstation 4.0
Connectix Corporation:
Color QuickCam 2
SIG and Committee Announcements
Members' Product Drawing - Noon



Additional Win 95 features added to Windows NT 4.0, include:

- a Briefcase for file transfers for a notebook computer
- an Inbox mail client
- a CD-ROM autoplay feature
- and dial-up networking which has been modified to allow better use of ISDN lines.

Dial-up networking will help mobile users. Now you can set up multiple profiles for the system to use when docked or not, but it does not furnish Plug and Play or automatic power management as Win95 does. NT's new task manager shows you all of the applications and processes currently running in your system, which lets you easily quit misbehaving tasks. Also included are improved diagnostics and system support. Windows NT 4.0 also adds support for the integration of Internet domain names, and a new version of client services for NetWare that supports NetWare Directory Services. Also included are Peer-to-Peer Web Services that are used to test Internet pages or post personal Web pages, as well as Microsoft Internet Explorer 3.0.

Microsoft Windows NT 4.0 continues to offer industrial-strength, high-end security for persons and businesses that require it. Besides the Intel processors, NT is expected to be available for Alpha, MIPS, and PowerPC processors.

The big question that looms over the new version of Windows NT 4.0 is what, if any, impact the architectural changes will have on reliability and security. Will improvements made in the name of performance make NT Workstation more likely to crash? And will the new architecture diminish the operating system's expected security, which allows a properly configured system to comply with the U.S government's Class C2 security standards?

Continued on page 4

Vendor Presentations

Microsoft Corporation and Connectix Corporation will present their latest products.

Microsoft Corporation

Diane Connelly will describe the latest version NT Workstation 4.0 and discuss the changes in 5.0.

Microsoft NT Workstation 4.0

NT Workstation 4.0's most notable change from previous versions is the addition of the Windows 95 user interface. From the familiar Start button to the Taskbar as well as the My Computer and Network Neighborhood icons showing your local and network files, this is a familiar face for Windows 95 users. Like Windows 95, Windows NT 4.0 dispenses with the File Manager and uses Explorer to give you a more detailed TREE of your files.

Windows NT 4.0 adds a number of new features, including support for:

- Telephone API
- DirectDraw
- DirectSound
- ActiveMovie

However, there is no Direct3D support. The addition to the interface changes means that many Windows 95 applications will work with NT. But, as is normally the case, the operating systems are not perfectly compatible: software developers have reported that many applications require more work to get them to work both on 95 and NT; several applications still don't work, and you may have to reinstall your Win95 applications if you upgrade to NT.

One significant change in the way Windows NT handles applications is in its support for the Distributed Component Object Model, previously known as Network OLE, which allows application components to be distributed across a network. This adds the functional equivalent of the Distributed System Object Model, as also employed by OS/2.

Windows NT was designed from the start primarily for reliability and stability. On an architectural level, the biggest change in Version 4.0 may be that, possibly to increase OS efficiency and thus speed, some of the graphics controls and other items that are employed as application level now run in the kernel under NT Executive.

As to stability for 16-bit applications, these applications can be run in separate memory space, providing crash protection for both 16-bit and 32-bit applications. Critical operating system code, device drivers, and data are also protected from applications, so that if one application crashes, your operating system and other applications are safe. Jeff Proise in last years PC Magazine states that if you ask people who use 4.0 on a daily basis, they'll tell you Microsoft Windows NT systems that crash are as common as 286-based machines running Windows 1.0 today. NT 4.0 provides easy Internet access, too. With the included Internet Explorer 2.0 browser and built in TCP/IP networking support, everything is already in place. And users can create their own Web pages and share information across their workgroups with Peer Web Services.

General Meeting Topics

Continued from page 3

Only time will tell for sure, but the answer to the question of whether the changes will affect stability is, at the present time, a no. Microsoft states that NT 3.x and NT 4.0 are only as stable as the device drivers one uses for them. That is the reason why Microsoft tests device drivers for NT, including those written by third parties, and certifies only those which pass their tests. If these 4.0 drivers meet or exceed the quality of 3.x graphic drivers, there is no reason that NT 4.0 drivers can't be as reliable as 3.x drivers. However, installing an uncertified graphics driver in NT 4.0 is theoretically more risky than installing the same driver in a 3.x system, because Windows NT 4.0 drivers operate in the CPU privileged kernel mode.

As for security, NT 4.0 is built to meet Class C2 security standards, just as the previous versions were. The architectural changes do not affect the security subsystem, which still runs in a separate user-mode process. The Win32 API has assumed central importance in NT 4.0, and Windows NT has been optimized to run Win32 applications faster than ever before. Windows NT 4.0 is reported to perform noticeably faster than its predecessors, and it apparently does so without compromising its reliability or security.

Connectix

Erik Kiehle of Connectix will show us their new QuickCam 2 and some of their newest software for Windows 95 such as Agent 97 — purported to stop memory problems in Windows 95, or PhotoBadge — software to create picture ID badges, or Wig OUT! — try new looks in a virtual salon. Depending on software shipping dates and presentation time available, one or all of these programs will be demonstrated using Color QuickCam 2. For further information, see Connectix's Home Page

<http://www.connectix.com>

Connectix Color QuickCam 2

Connectix, the granddaddy of desktop digital cameras, has improved its second color camera with better picture quality and more software enhancements that make it even easier to add color video and images to your applications.

Setup is reported in the computer magazines

to be smooth, because of the familiar keyboard pass-through connector and parallel port combination. If you have a printer, however, it might be expedient to invest in a parallel-port switcher so that you don't have to plug and unplug the two devices. With the new Color QuickCam 2 for Windows optical system, you can take more vibrant images in sizes up to 640x480 pixels. The new adjustable lens is optimized for indoor lighting and enables you to sharply focus on images from 1" to infinity. With the better handling than its predecessor of color and lighting, flesh tones look more natural and saturation levels need only a slight adjustment. New light-weighting options automatically even out background light to greatly improve video conferencing.

Connectix QuickCam 2 utilizes VIDEAC (Video Digitally Enhanced Compression) providing faster frame rates at larger frame sizes. On an entry-level Pentium-class computer, you can get more than 24 frames per second in standard video conferencing size in thousands of colors.

This new digital camera also has a friendlier interface and more feature-rich software. The included QuickPic software provides a film roll that saves up to 32 thumbnail photos; the viewer lets you see any of these images actual size — as large as 640x480 pixels.

You cannot expect the image quality of handheld video cameras in any of these relatively inexpensive digital desktop cameras, but for video conferencing and digital snapshots they are fine — for now. While other digital desktop cameras may have USB interfaces, Color QuickCam 2 is the best today right out of the box.

QuickCam 2 Specifications

Color QuickCam 2 Hardware includes:

- Connectix Color QuickCam 2 camera
- Custom camera base for easy adjustment
- 640x480 pixel sensor system for 24-bit color
- VIDEAC compression for improved video quality, faster frame rates, and larger frame sizes
- User adjustable focus from 1' to infinity

- Fast f/1.74 aperture, 5.7 mm lens with a 46 degree field of view electronic zoom
- 6' cable with parallel port connector and a pass through keyboard power adapter

Software includes:

- Auto brightness and hue controls
- Saturation, white and black level, and red and blue level control
- Light weighting options
- Enhancements for better still images
- Ability to attach images to MAPI enabled e-mail clients
- CD featuring Quick Cards and sampling software from leading vendors
- Color QuickCamscreen saver

QuickPICT software includes:

- New Film Roll
- Viewer
- Image capture in BMP, TIFF, JPEG, and ART formats
- TWAIN driver
- Auto Capture to instantly make images available on Web sites
- Multiple exposure and shutter speed modes
- Integration to AOL e-mail to e-mail pictures to internet addresses

QuickMovie software includes:

- Data compression modes including VIDEAC
 - Microsoft Video for Windows for Win3.1
 - Single frame capture mode
 - Time lapse setting for short movies
 - More than 24 frames per second at 160x120 in thousands of colors
 - Up to 15 frames per second at 320x240 in thousands of colors
- Get more detailed information about Color QuickCam 2 on the Web at:

<http://www.quickcam.com>

A TOUGH COOKIE TO SWALLOW

"Cookies" is the latest topic of discussion at many a cocktail party of computer literate guests. When you visit a Web site, a hidden chunk of data called a cookie can be sent along with the data that you requested and then deposited on your hard drive without your knowledge. On a Windows PC, it is saved as cookies.txt or a cookies folder and on a Mac it is called magiccookies. Formally, cookies are called client-side persistent data which offers a simple and generally secure way for a Web server to keep track of a user's activity. Many privacy advocates are justifiably concerned about the amount of personal data that cookies may contain.

There are many legitimate applications for cookies. The cookies file can keep track of your browser activities and track your preferences. Some Web sites use cookies to list your usernames and passwords. Every time you visit a cookie-featured server with a compatible Web browser (Netscape Navigator or Microsoft Internet Explorer), that server creates a new record in your cookie collection. The record contains the server domain name, expiration date, some account information and any other information that the Web designer chooses. When you revisit that site (or enter another page on that site), the server will read the cookie data and update the information.

There are strict security controls on what a Web server can do with cookies. They cannot be used to retrieve information from your hard disk or network. A cookie can track your movements only within a given site. A server can only read a cookie that it or another server within its domain has created. The only time a cookie may contain your name or other personal information is if you type that information into the Web site. This is where you can get into trouble. If you fill out an on-line form, then your name, address and other personal information that you willingly provided become public information.

If you visit the *Dilbert Zone*, *Doonesbury* or the popular *Alta Vista* Internet Search Engine, then you have provided information to the DoubleClick Network

Herb's Hangout

Herb Huey



(www.doubleclick.net). DoubleClick is an advertising agency that compiles dossiers on the millions of Web Surfers who visit dozens of popular Web sites daily. Many Web sites like *Alta Vista* have banner ads on the screen. When you move around Web sites that have DoubleClick ads, DoubleClick updates its cookie file on your hard disk so that its clients' Web ads can be effectively targeted to your interests.

Collecting personal information without your permission is a questionable practice. The Federal Trade Commission (FTC) will be holding hearings on Internet privacy starting in June. The expected furor over Internet privacy is so strong that Microsoft and Netscape jointly announced that they will promote standards for on-line privacy. The announcement was undoubtedly made to head off the witch hunt that will be the result of the FTC meetings.

A related issue is the computer databases such as Lexis-Nexis, CDB Infotech and Dunn and Bradstreet who keep records on millions of Americans. These companies sell their databases for background checks, credit reports and direct marketing. Before

you get too upset, just remember that these companies have been collecting this information long before the Web even existed. Even if you do not have Internet access, there are at least a dozen databases that contain your name and address, personal tastes such as magazine subscriptions, the cars that you own, your credit card history and even the current value of your home.

Getting back to cookies, the first thing you should *not* do is be too quick to delete those cookie files. There are certain sites that insert useful data in the cookie files so that their site will become more user friendly on subsequent visits. Many sites store your password and usernames to speed up your logon process. Both Netscape and Microsoft use cookies to create customized home pages for you so if you wipe out the cookie file then your home page disappears.

You can have your browser alert you before receiving a cookie. For Microsoft Internet Explorer, pull down the Go menu, click on Options and Advanced. Select warn before accepting cookie. If you use Netscape Navigator, go to the Options menu, click on Network Preferences, select Protocols and check Warn when accepting cookies.

If you would like to get a list of sites that use cookies, then go to Robert Brooks Cookie Taste Test Page (www.geocities.com/SoHo/4535/cookie.html). There you will find familiar names like Microsoft, Intel, Disney and others. If you would like to know more on Internet privacy issues, go visit the Center for Democracy and Technology Privacy Demonstration Page (www.cdt.org/privacy/) for more information and demonstrations. If you want a balanced treatment on cookie technology check out Cookie Central (www.cookiecentral.com).

If you want more control over your browser records, then go to www.wizvax.net/kevinmca/ to obtain copies of NSClean or IEClean. This pro-privacy software lets you view your browser activity and then edit your records. There is a \$30 to a \$40 shareware fee for the software. Ziff Davis has a shareware program called Cookie Master which gives you control over your cookie contents. Cookie Master adds an icon to the right side of your taskbar that

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Herb's Hangout

continued from page 5

pops up a list of your cookies. It is compatible with both Navigator and Internet Explorer.

Finally if you do not like the way a site uses cookies then a note to the Webmaster about the information stored on a particular cookie on his site is in order. Sometimes their needs are legitimate but often not all the information is necessary for the site to do business. Who knows, you may give them a tough cookie to swallow!

SIGNING OFF

Last month I had a Jaz cartridge act up on me when I attempted to install an application on D:drive and the software decided to install itself on C:drive. Since then I had no further trouble with the cartridge. The Jaz tools and Norton utilities both say that the cartridge is perfectly normal. Since I am a cautious person (been working with PCs too long), I transferred all my files onto another cartridge and then fully reformatted the cartridge.

My brother and I declared a truce over his flame mail about the Syquest Syjet. I am still waiting for him to put up or shut up. I expect that he will buy a SyJet one day soon. He will be coming for a visit next month so I plan to take him to a computer swap meet so I can watch him put up his money.

I have been looking for another job and technology has drastically changed the job search process. Virtually any decent sized company has a Web site with job position postings. Most of them allow you to quickly E-mail your resume. However, many of them prefer not to accept attachments so you must reformat your resume into plain old ASCII. A good tip here is to find a particular individual, have a good chat with him or her and ask if you can send your resume in the word processor format of their choice. This way you can be sure that your resume gets to the company quickly and in the preferred format.

Tech Tips



Solving the problems of a 73-year old Coastline Regional Occupational Program (CROP) student has added to my bag of tricks. After her success with CROP courses in WordPerfect and Pagemaker, this energetic widow decided to get a top-of-line DELL computer, with all the peripherals suitable for desktop publishing for profit. She bought a complete package by mail direct from DELL, including a three-year guarantee. This lady is a no-nonsense person, and she overcame a number of problems via the step-by-step guidance of DELL's call-in service. However, as it got a little too much for her, she asked for my help after seeing me work on CROP machines.

I generally strip the proprietary shell from DELL units intended for school use as it often interferes with techniques teachers prefer. But, she felt strongly that any change that would affect the DELL shell would void her guarantee. Thus I spent a lot of 800 telephone time with several of the over 600 people DELL employs for call-in service. All of these have a minimum of three weeks of intensive indoctrination. Some obviously have still more training, but incoming calls go to the next available person, and not to an individual.

The guarantee applies for all hardware, with or without the shell, as long as no attempt is made to shift to Windows NT or a 32-bit FAT. A major function of the shell is to make possible the download to floppies of DELL software loaded on the hard drive. Once this download is accomplished, the shell has served a major purpose.

This unit had a 3.1 Gigabyte hard drive. To properly recognize more than 4095 cylinders, DELL partitioned it into a 2.1 GB C-drive and a 1.0 GB D-drive. The Win95 CDROM now current loads Win95b. The installation requires insertion of the ID shown on, the front cover of the Win95

booklet, to which the CDROM is shrink-wrapped. (I write the ID on the <<printed>> side of the CDROM, using a SANFORD Fine-Point permanent marker.)

The shell enables download of a special bootup disk that includes FORMAT.COM and FDISK.EXE. Simple CONFIG.SYS and AUTOEXEC.BAT programs can be included to access the CDROM drive from this boot disk, if the entire C:\ drive is to be reformatted. However, Win95 can be reloaded from the CDROM without reformatting, if the registry SYSTEM.DAT is erased after removing the Read only, System, and Hidden (R_S_H) attributes. Unless this is done first, the CDROM balks!

A basic problem was a SCSI card that somewhere had been handled too much without protection from static charges. When it was installed, it promptly did things to software on her hard drive. The supplier of the scanner that used the card will replace it with a special LPT1 plug-in cable. Once the SCSI card was removed, Win95b was reloaded from the CDROM, as well as other programs, and the lady was in business.

Mea Culpa In the June Readme.Doc I mistakenly sent Russ Merrifield and his wife to Hungary. Of course, Hawaii is his destination and I apologize for this error.

*Bon Voyage Russ!*

Newsletter Exchanges

Norm Bergman

Part of my new job as editor of Readme.Doc is to trade newsletters with participating computer clubs across the country. All members are welcome to borrow and read these; they may find them very interesting. Most clubs have a stated policy of allowing non-profit organizations such as our's to freely copy material as long as proper credit is given. Some clubs use a great deal of borrowed material, others less or none. I have tried to use as much original copy as possible, and have only used others writings when we were short of articles or write-ups. How do you feel about it? If you would like to see more of what others are saying we would be happy to accomodate you. Why not send a note to 'Editor' in the 'Newsletter' conference of the OCIPUG BBS or write or leave a note at one of the meetings or SIGs.

You might get a kick, as I do, seeing how creative the various clubs are at naming their publications. What follows is a very partial list of the names of newsletters that OCIPUG receives every month.

NEWSLETTER

The I/O Port Newsletter
 Bits and Bytes
 DataLine
 Data Bus
 Bits and Pieces
 Bits & Bytes
 Bits & Bytes
 Blinkin Cursor
 Blue Chip News
 Blue Notes
 Boca Bits
 Computer File
 Computer Booter
 Cache
 Data Bus
 Date Line
 Download
 Fox Tales
 Hard-Copy
 I/O
 Inside NYPC
 Monitor
 Mug Flaps
 Nibbles & Bits
 Open Chapter
 Orange Bytes
 PC Chronicles
 PC Post
 PC Register
 Print Screen
 The Bytes of Las Vegas
 UPCO Update
 User Friendly

COMPUTER CLUB

Tulsa, Ok
 Kern Independent Pc Users Group
 Tacoma Area PC Users Group
 SouthEastern Michigan Computer Organization
 Idaho PC Users Group
 South Jersey IBM PC Users Group
 Kern Independent Pc Users Group
 Milwaukee Area PC Users Group
 Saginaw Valley Computer Association
 San Francisco Personal Computer Users Group
 Boca Raton Computer Society
 Central Kentucky Computer Society
 Sun Lakes, Arizona Computer Club
 PC Users Group of South Jersey
 SouthEastern Michigan Computer Organization
 Tacoma Area PC Users Group
 Cincinnati PC Users Group
 Fox Valley PC Association
 Chicago Computer Society
 Kentucky, Indiana PC Users Group
 New York PC Club
 Capital PC Users Group
 Antelope Valley Microcomputer Users Group
 Orange County IBM PC Users' Group
 Ventura County Windows Publishing U.G.,
 North Orange County Computer Club
 Palmetto PC Club
 Modesto PC User Group
 East Tennessee PC Users Group
 Stanford/Palo Alto PC Users Group
 Las Vegas PC Users Group
 User's Personal Computer Organization
 Los Angeles Computer Society

Declining Membership

Continued from page 1

Desktop Publishing was in its infancy and there were no clipart files or photographs on CD-ROM that could be used, so it was a continual search for photos and artwork to enhance "The Meter". As years progressed, technology improved and "The Meter" took on several new looks through the 9 years, at one time even being printed in two color; but that went by the wayside because of the expense involved. Some of the more interesting stories and articles featured in the Meter were as follows:

In January of 1989, The President's Message was written by Hank Becker 33, 000 feet over Houston on a, then astonishing, fully portable lap top computer. Our speaker that month amazed us with the versatility of lap tops. Little did I know that 9 years in the future, "The Meter" would be published on an even smaller notebook computer.

In March of that same year, we were amazed at a talk on Cellular Technology, and the soon to be released GTE Airphone. Who would have guessed this technology would be a part of our everyday communication.

In January of 1990, there was a two page spread of Mr Dick Walker receiving the first Mr SCMA Award and also a "Cruise of the Year Award", which was a photo of Dick's favorite place "The Princess Louise" on it's side filled with water.

Beginning in 1991, Bob Goble discovered some old meeting notices from the 40's in our archives and we reprinted a series of them. In those days dinners were \$1.25. And guess what? They were meeting at the Rio Hondo Country Club.

Getting copy on time wasn't always easy. A couple of years I was a "Ghost Writer" for the "President's Message", I bet no one ever noticed. Finding articles when copy was scarce was a challenge its self. Remember the article on M&M's? That was a last ditch effort to fill some blank pages.

All in all, publishing "The Meter" for the last 9 years has been a great experience for this Editor. I especially want to thank all the advertisers for their support over the years, and all the Board Members for their support.

PRODUCTS FOR REVIEW

Norm Bergman

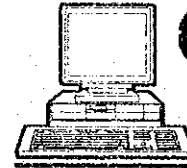
The following materials have been received by OCIPUG for evaluation. Qualified members may try them out and upon submitting a satisfactory review to the editor will be given the registration materials and the product will become the member's personal property. The reviewer shall agree to observe the club's rules on not sharing software with others. One should keep in mind the wide range of interests of club members and if, upon inspection, the product does not coincide with one's own interests, it should be returned to be re-assigned. The reviewer should keep in touch with the editor if he/she runs into difficulties or delays. The reviewer shall agree to return the product if, in the editor's judgement, the review is not submitted in a timely manner. A balanced evaluation should point out the product's good points as well as its shortcomings. The review becomes the property of OCIPUG and may be edited and may be reproduced by the product donor and other user groups. The reviewer's name will be used as author of the article. In accepting the product the reviewer agrees to these stipulations. The writer will be given a copy of *Guidelines for Product Reviews* to assist in preparing the report.

COMPANY	Note	PRODUCT	ID #	Received	Assigned	REVIEWER
Connectix	*1	Agent 95	83	11/96	available	
Corel		Ventura 97	177	12/96	3/97	Larry Pearce
CyberMedia		Oil Change	179	3/97	3/97	Ralph Adcock
General Magic		Magic Cap	146	11/96	2/97	Stan Sabin
GoldMine	*2	GoldMine 5 User 95	241	5/97 new item	available	
GreenSoft	*3	GreenForm		9/96	available	
GreenSoft	*4	GreenDesk		9/96	available	
Lotus	*5	ScreenCam 2	1	1/96	available	
Microsoft		Publisher 97		1/97	3/97	Karla Heider
Microsoft		FrontPage	167	11/96	3/97	Don Bakos
Murach	*6	Lessons for Word W95	41	7/96	7/97	Frank Disparte
Murach		Lessons for Win95	42	1/97	3/97	Len Leonard
PowerQuest		Partition Magic 3.0		1/97	3/97	Charles Schreiber
Quicken		QuickBooksPro (with tape)		3/97	3/97	Reg Roberts
Symantec		Act! 3.0	172	11/96	3/97	Rex Combs
Single Track	*7	Fine Print	234	5/97 new item	available	
Ultra		Market Advisor	173	11/96	5/97	Keith Campbell

- *1 Utility that monitors memory resources in Win95. Shows how much room you have to multi-task. CD.
- *2 PIM and program to monitor contacts, customer database. Includes item #242: Zip code CD.
- *3 Scanner program that lets you copy and fill in forms with your scanner.
- *4 Scanner program that lets you create a filing system of scanned images.
- *5 Adds captions and voice to presentations. Record movies of screen activity.
- *6 Textbook: learn Word for Windows 95.
- *7 Printer utility that allows you to print 1, 2, 4, or 8 pages on one sheet of paper at a time; saves paper and time.

EDITOR'S NOTE: Most product for review articles are due 90 days from date of assignment. Many of the reviews listed above are **past due** and should be submitted to the editor as soon as possible. Your write-up need not be letter perfect but should be complete and comprehensible. Thank you for your efforts. *ed*

Special Interest Group Guide



OCIPUG

Orange Coast IBM
PC User Group

MEETINGS AND SPECIAL EVENTS

AUGUST 1997

MEMBERSHIP • MEETING INFO

Voice Hotline (714) 662-2939
BBS (714) 751-3242
WEB Page <http://www.webcom.com/ocipug>

SIG SPACE • HEADQUARTERS

1520 Brookhollow Drive, Suite #38
Santa Ana, California

OUR MAILING ADDRESS

Orange Coast IBM PC User Group
1500 Adams Ave. #105-121
Costa Mesa, CA 92626-3894

	SUN	MON	TUE	WED	THU	FRI	SAT
A U G U S T	27 ACP Swapmeet	28 Executive Board Meeting A7	29	30 Publications Committee B7	31	1 UNIX/Linux A7	2 BBS Workshop E9 New User/ New Mem. A9 DOS and Utilities A1
	3	4 WordPerfect A7	5 Spreadsheet Discontinued	6 Genealogy A7	7 DeskTop Publishing No meeting	8 Internet A7	9 BBS Workshop E9 Programming A9 Delphi Beginners A1
	10	11 GeoWorks A3 Windows 95 A7	12 BBS Committee-B6 BBS Workshop-E7 Modem A7	13 Internet Day A9:30 am	14 Microsoft Office A7	15	16 BBS Workshop E9 3D Studio A10 Investing A2
	17	18 AMI/WordPro A7	19 SIG Oper. Comm. A9 OS/2 A7	20 Windows 3.1 A7	21 Now, What Do I Do? A7	22 OS/2 Warp Connect A7	23 BBS Workshop E9
	24	25 Executive Board Meeting A7	26 BBS Committee-B6 BBS Workshop-E7 Pers. Finance A7	27 dBase A7 Network B7	28 Genealogy II A1 Hardware A7	29 Readme.doc articles due	30 General Meeting OCC - 9 am Science Hall Program Comm. OCC - 1.5 Internetworking-A2 BBS Workshop-E1
	31	1 Labor Day WordPerfect No meeting	2 Publications Committee B7	3 Genealogy A7	4 Desk Top Publishing A7	5 UNIX/Linux A7	6 BBS Workshop E9 New User/ New Mem. A9 DOS and Utilities A1

For DAYTIME SIGs being considered, call Preston Hill at (714) 893-2403
For latest meeting dates and topics check the following:

Hotline (714) 662-2939
BBS Bulletin #5 (714) 751-3242
WEB page <http://www.webcom.com/ocipug>

To donate funds and/or equipment for our SIG facility, call:
Facilities Improvement and Maintenance Committee chairman, Red Davidson,
at (714) 548-0413

CALENDAR SYMBOLS

A	SIG Room A
B	SIG Room B
E	Equipment Room
8, 9, 10	8 a.m., 9 a.m., 10 a.m.
1, 2, 7	1 p.m., 2 p.m., 7 p.m.
6.5, 7.5	6:30 p.m., 7:30 p.m.

Special Interest Group Meetings held at the OCIPUG SIG space.

3D Studio **3rd Sat Aug 16**
10:00AM Room A

Leader: David Carroll 714-775-3130

We discuss the new Windows NT based 3D Studio Max and review its capabilities. Call SIG Leader for specific topics.

Lotus AMI/Word Pro **3rd Mon Aug 18**
7:00PM Room A

Leader: Stan Sabin 714-968-7307

We will continue reviewing the new version of Word Pro which is in Smart Suite 97, emphasizing some of the new features and improved functions.

dBASE **4th Wed Aug 27**
7:00PM Room A

Leader: Max Lockie 714-720-8170
 Guru: Tom Toner 714-537-9175

Second part of a three-part review of moving your DOS database applications to Windows.

Delphi Beginner's **2nd Sat Aug 9**
1:00PM Room B

Leader: Maurie Seymour 714-633-2914
 Guru: Greg Stevenson 714-457-9621

There is no way we can cover all of the new things in Delphi 3 in one session so we will continue this month.

DOS and Utilities **1st Sat Aug 2**
1:00PM Room A

Leader: Ed Miller 714-470-9319
 Leader: Richard Black 714-536-0036
 Guru: John Goodman 714-537-6400

Installing "large" hard drives, both SCSI and IDE, will be addressed as will FDISK and partitioning. We will continue putting together the machine we've been working on and will also have a partial session on the continued use of DOS commands.

Desktop Publishing **1st Thu Aug 7**
No meeting

Leader: Charles Schreiber 714-377-0439
 Leader: Preston Hill 714-893-2403

No meeting - Leaders on vacation.

Genealogy **1st Wed Aug 6**
7:00PM Room A

Leader: Stan Sabin 714-968-7307

We will review shareware and commercial utilities that work with PAF and Ancestral Quest databases. Included will be NAMECHANGE, SUPERMERGE, RESOURCE LINKS, CENSUS LINKS, GEDBROWS, ETC.

Genealogy II **4th Thu Aug 28**
1:00PM Room A

Leader: Preston Hill 714-893-2403
 Leader: Chris Hansen 714-637-0102

We discuss naming conventions used by our foreign ancestors as well as an introduction to GEDCOM, the protocol for importing/exporting data between computer programs.

Geoworks **2nd Mon Aug 11**
3:00PM Room A

Leader: Charles Schreiber 714-377-0439
 Leader: Reg Roberts 714-642-5399

Questions, tips and demonstrations will follow a Beginners Q&A, including setup and configuration tips. Bring a disk with problems! Call SIG Leader for specific topics and details.

Hardware **4th Thu Aug 28**
7:00PM Room A

Leader: Leader needed
 Leader: David Yap 714-847-1517
 Guru: Bob Basaraba

What do you want to know about PD's? What are they? Michael Springer will give a talk to inform you after the usual Question and Answer period and break.

Internet **2nd Fri Aug 8**
7:00PM Room A

Leader: Richard Armenteros 714-378-9311

The August SIG will be for beginners. Discussion will include servers, www, ftp, downloading, searching, etc.

Internet DAY **2nd Wed Aug 13**
9:30AM Room A

Leader: Frank Disparte 714-960-7494
 Leader: Preston Hill 714-893-2403

Sending, receiving, and saving e-mail on the Internet and the OCIPUG BBS using various browsers and off-line readers.

Investing **3rd Sat Aug 16**
2:00PM Rooms A/B

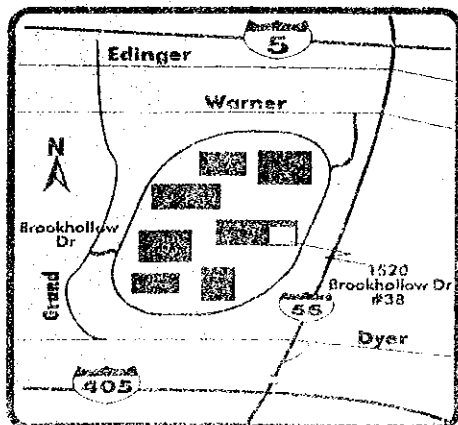
Leader: Tony Mellini 714-536-8733

Stock valuation and stock market cycles - a general discussion with emphasis on Vector Vest. Tutorial videos to demonstrate Vector Vest features will be shown.

Microsoft Office **2nd Thu Aug 14**
7:00PM Room A

Leader: Ken Kamber 714-637-4496
 Leader: Louise McCain 714-434-0784

Various features of the Microsoft Office suite of Windows applications are discussed. Call SIG Leader for topics.



SIG Space and Headquarters

Most evening SIGs are held from 7 p.m. to 10 p.m. at our SIG space
1520 Brookhollow Drive, Suite #38
Santa Ana, California

The Brookhollow Office Park is easily accessible via the northbound and southbound Dyer Road exits from the 55 Freeway. Abundant, well-lit parking is available a few feet from the ground level entrance.

For late-changing information:

OCIPUG Hotline 714-662-2939

OCIPUG BBS 714-751-3242

OCIPUG WEB Page <http://www.webcom.com/ocipug>

Visitors are always welcome. Please join us!

OCIPUG Membership Information

Orange Coast IBM-PC User Group (OCIPUG), a non-profit all-volunteer organization, was formed in 1985 and has grown to become one of the most respected user groups in the country. Our purpose is to provide computer enthusiasts with an opportunity to gain related knowledge and to offer assistance when needed.

An individual, family or student (verified 12 undergraduate units or 6 graduate units) membership includes:

- a subscription to *Readme.Doc*, OCIPUG's monthly newsletter
- discounts on public domain, shareware and commercial software
- access to OCIPUG's online services: a local bulletin board and our World Wide Web site at <http://www.webcom.com/ocipug>
- an opportunity to purchase Internet e-mail access through OCIPUG's bulletin board for an additional \$12 a year per member.
- eligibility for the drawing at the monthly general meeting
- a Support Group Hotline

To become an OCIPUG member, complete the application below and mail it along with your check or money order to:

OCIPUG

1500 Adams Avenue #105-121

Costa Mesa, CA 92626

To request more information, call: (714) 662-2939

Benefits of OCIPUG Membership

OCIPUG is a valuable resource for computer users. Help is readily available to assist with software or hardware problems. You will get answers to your questions, learn more about computers or a particular program, attend Special Interest Group (SIG) meetings and exchange ideas and information on related issues.

OCIPUG monthly general meetings are a great place to see new product demonstrations and the latest releases of established products, often prior to initial shipment. At these meetings we often host the industry's top-of-the-line manufacturers such as Microsoft, Novell, Lotus, IBM and others who send their representatives to demonstrate their latest products. Some of our guest speakers provide significant insight into current hardware and software issues that affect the industry as a whole.

OCIPUG's online services include a BBS, (714) 751-3242, which runs at speeds up to 28.8Kbps, and a World Wide Web home page which contains useful information about the group and its educational resources. We also carry a full line of public domain and shareware software available on disk at our general meetings and as downloads from our BBS.

OCIPUG publishes an award-winning newsletter, *Readme.Doc*, which contains insightful and informative articles and product reviews by OCIPUG members and interesting reprints from other user group newsletters from around the country.

OCIPUG has more than twenty-five SIGs that meet at various times during the month. These SIGs focus on specific areas of computing and often host speakers with expertise in that field. It would be difficult to find such an abundance of knowledge anywhere that is so readily available to all our members.

OCIPUG has it all! Why not join today?

Orange Coast IBM PC User Group		Today's Date: _____	
1500 Adams Avenue #105-121		Costa Mesa, CA 92626	
Title: Mr. Mrs. Ms. Dr. Prof. Hon. (Circle one)		Membership: New <input type="radio"/> Renewal <input type="radio"/>	
First Name: _____		Last Name: _____	
Street Address: _____		City: _____ State: _____ Zip: _____	
Home Phone: () _____		Work Phone: () _____ Fax: () _____	
Occupation: _____		Company: _____	
Individual Membership? <input type="radio"/>		Family Membership? <input type="radio"/>	
Family Member(s) Names: _____			
E-mail address: _____			
Annual Dues:		Individual \$45.00 \$ _____	
Make check payable to OCIPUG		Family \$60.00 \$ _____	
and mail to the above address		Full-time student \$25.00 \$ _____	
or bring to the General Meeting.		(U-grad 12 units; grad 6 units)	
Internet e-mail*		\$12/person-yr x #persons \$ _____	
Donation			
Requires signed Acceptable Use Agreement which will be mailed to you upon receipt of your application.			
Total Amount Paid: \$ _____			
Have you been a member of OCIPUG before? _____			
If so, what was your membership number? _____		Type of computer: 8088/86 (XT) <input type="radio"/> 286 AT <input type="radio"/> 386 <input type="radio"/>	
I heard about OCIPUG from: _____		486SX <input type="radio"/> 486DX <input type="radio"/> Pentium <input type="radio"/> Other _____	
I consider my skill level to be:		Modem? _____ Printer: _____	
Beginner <input type="radio"/> Intermediate <input type="radio"/> Advanced <input type="radio"/>		Fax Capability? _____ Type of Monitor? _____	

OCIPUG

The members listed below have generously offered to serve as resources for other members in need of assistance with specific hardware or software problems. They are there for you, but please bear a few things in mind:

OThe times listed are when these volunteers are available to assist you. Please respect their times by limiting your calls to the hours indicated.

OYour questions should be specific and reasonably brief. Consult your manual, tech support, etc., first, so as not to take up their time needlessly.

OAll of our volunteers have expertise in the areas shown, but nobody knows everything, so be understanding by not expecting them to know everything.

OThis service is free, available to our members only. Our volunteers are not doing this for personal gain, but as a service to benefit their fellow PC users, thereby making OCIPUG a stronger organization.

Abraxas

Kevin Post — Anytime.....969-9495

AccPac Simple Accounting

Ron Collins — 6-10 p.m. M-F

Wkends after 9 a.m. 493-6520

Christian Malm — 9 a.m.-9 p.m. M-F

Anytime Wkends 966-5339

Ami Professional

Stan Sabin — 5 p.m.-9 p.m. M-F 968-7307

Richard Sinor — 6 p.m.-10 p.m. 951-1892

Approach

Maurie Seymour-9 a.m.-9 p.m.M-F . 633-2914

BBS (Bulletin Board Service)

Preston Hill — 9 a.m.-9 p.m..... 893-2403

Dean Sowers 10 a.m.-9 p.m.531-0477

BASIC

Herb Huey — 6 p.m.-10 p.m. 525-1608

Borland Delphi

Maurie Seymour — 9a.m.-9p.m..... 633-2914

Champion Business Systems

Kevin Post — Anytime 969-9495

Computerized Investing

Tony Mellini—9a.m-5p.m.536-8733

Clipper

Bob Wendorf—Anytime.....892-1031

Corel's Ventura

John Goodman — 2 p.m.-12 mid.....537-6400

(Preferred):...agoodman@earthlink.net

dBase IV

Preston Hill — 9 a.m.-9 p.m. 893-2403

dBase Programming

Tom Toner — 10 a.m.-8 p.m..... 537-9175

Disk & Memory Management

Harv Haight — 9 p.m.-11 p.m.....546-0820

John Goodman — 2 p.m.-12 mid.....537-6400

(Preferred):...agoodman@earthlink.net

Bill Krehbiel — 24hrs daily 645-8561

DOS

Harv Haight — 9 p.m.-11 p.m. 546-0820

Herb Huey — 6:00 p.m.-10 p.m.....525-1608

John Goodman — 2 p.m.- 12 mid...537-6400

(Preferred):...agoodman@earthlink.net

Bill Krehbiel — 24hrs daily 645-8561

Excel

Herb Huey — 6:30 p.m.-10 p.m. 525-1608

Fortran

Herb Huey — 6 p.m.-10 p.m. 525-1608

FoxPro

Stan Hetrick — 6 p.m.-10 p.m. M-F

Anytime Wkends 774-3115

Genealogy

Stan Sabin — 5 p.m.-9 p.m. M-F 968-7307

Preston Hill— 9 a.m.-9 p.m. 893-2403

Hardware

John Goodman — 2 p.m.-12 mid 537-6400

(Preferred):...goodman@earthlink.net

Harv Haight — 9 p.m.-11 p.m. 546-0820

Bill Krehbiel — 24hrs daily..... 645-8561

Internet

Richard Armenteros—6pm.-11pm....378-9311

MAS 90

Christian Malm — 9 a.m.-9 p.m. M-F

Anytime Wkends..... 966-5339

Microsoft Word

John Goodman — 2 p.m.-12 mid.....537-6400

(Preferred):...agoodman@earthlink.net

Microsoft Works

Bill Krehbiel — 24hrs daily.....645-8561

PC Tools

Preston Hill — 9 a.m.-9 p.m.....893-2403

PageMaker

Preston Hill — 9 a.m.-9 p.m.....893-2403

Paradox DOS/Windows

Jim Samuelson — 6 p.m.-10 p.m. 472-9822

PerForm

Richard Sinor--6 p.m-10 p.m.M-F951-1892

QModem/ProComm

Bill Krehbiel — 24hrs daily.....645-8561

Quattro Pro

Preston Hill — 9 a.m.-9 p.m. 893-2403

QuickBooks for Windows

Cathy Hall — Anytime434-7307

Max Lockie—6 p.m.-9 p.m.720-8170

Quicken

Preston Hill — 9 a.m.-9 p.m. 893-2403

Ron Ross — 6 p.m.-10 p.m. M-F

Anytime Wkends 964-5137

Quickpay

Ron Ross — 6 p.m.-10 p.m. M-F

Anytime Wkends.....964-5137

Real Estate Software

Stan Sabin — 5 p.m.-9 p.m. M-F 968-7307

Stacker

Harv Haight — 9 p.m.- 11 p.m. 546-0820

John Goodman — 2 p.m.- 12 mid 537-6400

(Preferred):...agoodman@earthlink.net

Bill Krehbiel — 24hrs daily.....645-8561

Visual dBASE

Max Lockie— 6 p.m.-9 p.m.....720-8170

Windows 3.x and 95

Richard Hunter-9a.m.9p.m.M-Sa .../968-6362

Bill Krehbiel — 24hrs daily.....645-8561

Bill Phillips—9 a.m.-9 p.m.....281-8171

WordPerfect

Preston Hill— 9 a.m.-9 p.m.....893-2403

Richard Baznik—9 a.m.-6 p.m.....669-8974

Note: If you would like to be listed here as a volunteer to help with any PC-related subject, please call Preston Hill (714-893-2403) or leave a message on the BBS. We need volunteers in many more software and hardware areas. The success of this program depends on your help.

Membership Information

ANNUAL FUND-RAISING AUCTION

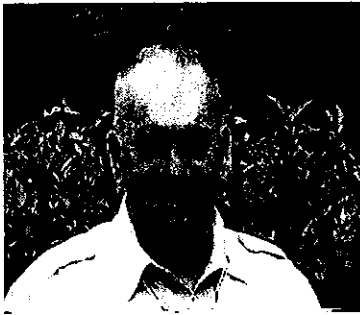
Alan Liebschutz

To help our members plan for the September Auction, listed below are the hardware, software or other items that our vendors have donated to date. OCIPUG thanks each and every one of the vendors that have donated to our one fund-raising project of the year. The proceeds from this Auction will be directly employed to support OCIPUG and its Community Service and special projects. This list will continue to be augmented as more donations arrive. Check the OCIPUG Web Page at <http://www.webcom.com> and the OCIPUG BBS 0-Main Message conference, 714-751-3242, for the latest information.

Come to the General Meeting at Orange Coast College Science Hall on Saturday morning, 27 September 1997, with an open wallet to capture bargains and support *your* club.

<u>COMPANY</u>	<u>QTY</u>	<u>ITEM</u>	<u>COMPANY</u>	<u>QTY</u>	<u>ITEM</u>
IBM Personal Sys Sftwr	3	OS/2 Warp Connect NT	Adaptec	6	Tee Shirts
IBM Personal Sys Sftwr	2	Tee Shirts	Adobe	1	Type Fonts/CD
IBM Personal Sys Sftwr	5	OS/2Warp VER3 NT	Adobe	1	Type MGR Deluxe
IBM PSP User Gp Rel*	5	OS/2Warp VER3.UG2.1	Adobe	2	Acrobat Pro
IBM Team OS/2	1	Describe/Word Processor	Adobe	1	Photo Deluxe
Interplay	1	Tempest/Game	Adobe	50	Internet Sampler CD
Interplay	1	Pro Pinball/Game	Adobe	1	Persuasion
Interplay	2	Conquest/Game	Aldridge Co	10	Cabin for Windows
Jian Tools for Sales	1	BPB Interactive 1.0	Aldus	1	Banner Prog
Jian Tools for Sales	1	Marketing Builder 1.0	AMD	2	PC Portfolio
Jian Tools for Sales	1	Employee Manual Maker	Anchor Pad	1	Locking Station
Logitech Corp	1	Trackman Marble	Anchor Pad	1	LocDoc
Lotus Development Corp	2	Organizer 97	AOL	2	Denim Shirt
Lotus Development Corp	2	Word Pro 96	AOL	2	Sweat Shirts
Microsoft Corp	7	Tee Shirts	AOL	9	Tee Shirts
Microsoft Corp	1	Office 97	AOL	1	Portfolio
Microsoft Corp	1	Neverhood/game	AOL	1	Blk Leather Planner
Microsoft Corp	1	PLUS Companion Win95	askSam Systems	3	Database
Microsoft Corp	1	Active X/ Manual	Broderbund	1	Ensemble III
Microsoft Corp	1	Encarta/Encyclopidia	Capsoft Corp	2	Hot Docs 4
Mustang Software	4	Wildcat Net Server	Corel Corp	1	Ventura 7
Net Manage	2	Eccopro	Corel Corp	1	Wordperfect 7
Nolo Press	9	Willmaker	Corel Corp	1	Draw 7
Nolo Press	9	Living Trust Mkr 2.0	Corel Corp	1	Web Master Suite
Power Quest Corp	3	Partition Magic	Corel Corp	1	Family Tree
PowerQuest User Gp Rel	2	Tee Shirts	Crossword Wizard	1	Crossword Wizard
Quarterdeck	1	Clean Sweep	Cybermedia	1	Oil Change
Quicken	1	Family Lawyer	Cybermedia	1	First Aid 97
Quicken	2	TurboTax 1996	DogByte Development	1	Stationary Store
Quicken	1	TurboTax 1996 Deluxe	DogByte Development	1	Tee Shirt
STB Systems	1	PC TV Tuner	DogByte Development	1	Holiday Store
STB Systems	1	Nitro 3D/Game	DogByte Development	1	Frame-It
Symantec Corp	1	Norton Utilities	Fry's Electronics	1	\$100 Gift Certificate
Symantec Corp	1	Winfax	Helix Software	4	Hurricane
Symantec Corp	1	PC Handyman/CD	IBM	1	Antivirus V2.5
Symantec Corp	1	ACT	IBM	1	FunPak/Games
True Spectra	1	Photographics	IBM	2	OS/2Warp Attach Pak CD
Tsunami	1	Free Enterprise/Game	IBM Computer Co	1	Peter&Wolf/Story

Membership Information



CANDIDATE STATEMENT ----- President

KEN KAMBER

Member since May 1987. My first experience as president has been very educational. Our next Executive Board will continue revising our volunteer interactions to empower them to perform their jobs. The young people we need to attract will be provided challenging opportunities and recognition for their accomplishments. Volunteers will be learning new skills and having fun. Our members will have first priority on club resources.



CANDIDATE STATEMENT --- Vice President

TONY DOPAZO

Director since 1994. Board Liaison for many committees:

Facilities Management and Equipment, Property Management, Events Calendar Specialist, and Community Services.

Chairman or member of several committees:

Policy & Procedures Committee, Acting Chair for Property Management, Co-Sysop and Member BBS Committee.

The experiences gained in these committees qualify me for Vice President. I will strengthen the office of Vice President, assist the President to revitalize membership, and move OCIPUG forward. It is time to cease negativism, begin positive actions, and have some FUN!

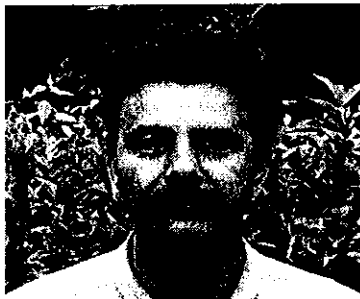


CANDIDATE STATEMENT-----Vice President

ALAN LIEBSCHUTZ

As a candidate for vice president of OCIPUG, I will bring to this position my knowledge of OCIPUG gained by 3 years experience as a Board member and as Program Chair. This has given me some insight into the needs of the members.

If elected I will place the needs of OCIPUG members as my first priority. I believe that we need to make this club a place where the members' computer needs can be met, and we can regain our social activities programs, and make OCIPUG a place where members can have FUN! Also we need, in my opinion, to extend our Community Service activities and to regain our membership base.



CANDIDATE STATEMENT ----- Secretary

WAYNE ALI

I joined OCIPUG with a 286. Now with a Pentium and gigabytes of storage, I look back and see how far computers have come. My knowledge of computers has helped me advance in management with a nationwide insurance company. OCIPUG provides members with a multitude of benefits to educate, encourage and enhance the members' use of personal computers. I want to contribute to the group's success. Please vote for Wayne Ali as Secretary of OCIPUG.



1997-1998 ELECTION

OF OFFICERS AND DIRECTORS



CANDIDATE STATEMENT ----- Treasurer

LARRY PEARCE

As your Treasurer/Chief Financial Officer, I have served the members of OCIPUG and the Board of Directors with fiscal responsibility, integrity and dedicated purpose. My service has been to monitor and control budgetary expenses, make regular, frequent and timely deposits of club funds, paid all bills on time, prepared regular and informative financial reports based on standard accounting practices and filed corporate tax returns for the club. Your vote for this candidate will insure these practices will continue for the 1997/98 fiscal year.

Membership Information

Photo not available

Photo not available



CANDIDATE STATEMENT ----- Director

CHET BRISCO

I joined OCIPUG in June 1988 and, over the years, have benefited from attending the General Meetings, the SIG sessions, and from help from some very knowledgeable members. It is time that I gave something in return. I hope that I will be able to do that as a member of the Board of Directors. By the way, I was a lawyer before I got my computer.

CANDIDATE STATEMENT ----- Director

HENRY GUTTENTAG

I have been in the managerial position in both large and small corporations for many years. This requires of course guiding, managing, teaching, delegating and carry responsibility.

Spent fourteen years with Ford Research and Engineering in new product development through marketing.

Opened my own marketing company in 1982 and still running to date.

Lectured on a variety of subjects, such as, Non-Traditional Machining, Photo-Mechanical Drafting through Photo-Chemical Machining, Man in Space, Communication Gap between Medical Research and Industrial Technology.

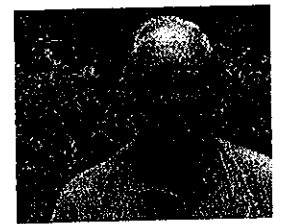
I hope to apply some of my skills to the position as a Director of OCIPUG. Your support will be is appreciated.

CANDIDATE STATEMENT ----- Direct

ARLENE SOLOMON

I will apply to the benefit of OCIPUG in many years of experience as a loyal member, director or officer in Orange County chapters of the various organizations I have joined, most of which I still belong to:

American Society of Women Accountants; 1995-96 Accountant of the Year; American Assoc of University Women. Past President Orange Branch; Balboa Ski Club Past Treasurer then V.P. for Finance; California Assoc of Independent Accountants (named CSATP). Past President; California Society of Accounting & Tax Practitioners (CSATP), Program Chair 4 years; Inland Empire Society of Tax Consultants - very active member; National Assoc of Enrolled Agents - secured exhibitors for 3-day seminar; Professional Women's Network 1987-88 Woman of the Year; Westminster Chamber of Commerce: former Ambassadors President; Women in Management Treasurer 1989-90.



CANDIDATE STATEMENT ----- Director

JOHN GALLIE

As an active member since April 1988, I have used the club's resources and learned a lot about PCs. I am an intermediate user and have a Certificate in Microprocessor Technology from Rancho Santiago College and have fixed and tweaked my own PC many times. My prior experience as a Director of my homeowner's association will help me keep the club going and growing. My ego is in the normal range and I am willing to do the work.

CANDIDATE STATEMENT ----- Director

CHRIS LLOYD

I have been a member of OCIPUG since 1989. I had been a SIG leader for several years and I have tried to help in any way I could. As a member of the Board of Directors, I would like to coordinate our club activities with a balance of member networking and community volunteerism by OCIPUG members which should help us maintain a strong successful path of achievements and learning.

CANDIDATE STATEMENT ----- Dire

ED WOLFE

Ed Wolfe is a retired commander; has been a vice pres & gen. mgr.. He serves his community in a variety of ways incl. the sale of computers in the Newport- Mesa School District. His thoughts for improving OCIPUG are: 1) a member survey to ascertain what programs are of value, which should be changed and which eliminated. 2) programs should be simplified and print on the screen should be made readable. 3) Promote the publication of a BBS user manual. 4) Organize a welcome and recognition committee.

Lotus AMI/Word Pro

Tom Tersigni

This report of the June SIG would be better titled Stan Sabin's Annual Digital Scanner Seminar. As he has done several times in the past, Stan made long range plans to hold a special SIG meeting to focus on a special subject of widespread interest to the community. Stan is also the SIG leader for Genealogy, which meets on the first Wednesday of each month, and for the past several years, he has held a special beginners meeting for the November session. In like manner, the announcements for this special meeting was made several weeks in advance of the meeting, affording those who were interested the opportunity to make plans to attend. This strategy has worked well for Stan in the past for his special meetings like this one, one in Stan predicted that the meeting room would be filled to capacity, and he advised those to whom he made announcements that the meeting would (officially) start at 7 pm, but that it would be advisable to arrive plenty early in order to get a seat and not be turned away. As Stan had predicted, the meeting room was filled before 7 pm.

Shortly after 6:30 pm, Stan used the time prior to the start of his prepared remarks to familiarize the guest attendees with the purpose and mission of the OCIPUG organization, distributing SIG calendars and Membership Applications to those who requested copies.

Other opening remarks covered the storage and preservation of old family photographs, reminding everyone that all photographs fade, color more so than black and white, but that scanning the photographic image can preserve the image from future fading and to a remarkable degree, restore lost quality of the original image. Also, the use of non-acid paper in photo albums and protective plastic sleeves are vital for the proper storage of all photographs.

Stan has extensive experience in scanning photographs and has applied this knowledge and skill to scanning family pictures into

the vast database of his genealogical family tree. This tree has been growing for the past 42 years and contains more than 13,000 records. In the past four years he has scanned more than 1000 pictures into the family tree, bringing four printed family tree charts to the meeting as visual aids of how well scanning family pictures can be integrated into family tree databases using the various genealogical software programs and the features of each.

Stan was assisted in the preparation and presentation of this material by his wife, Joy Sabin. Joy has been busy every day for a full month scanning the family pictures onto floppy disks so that her sister can have a digital record to integrate into her family tree.

Stan covered the full gamut of scanners in his talk, and gave an extensive demonstration of the Logitech ScanMan Easy Touch hand scanner. This portable hand scanner plugs externally into your parallel port with an adapter fitting that allows both the scanner and the printer to be plugged into the same port, so that either the scanner or the printer can use the port, (but not both at the same time). The unit comes with software for optical character recognition, OCR, and Logitech's FotoTouch Color for modifying the scanned image. This scanner has a 256 grey scale output, however scanner will scan color images, and the software will work with color images from other sources.

This scanner originally sold for \$249.95 and is currently selling for \$39.95 at a computer liquidation warehouse in Huntington Beach. Details can be found in an advertisement on page 158 of the May 28, 1997 issue of the free MicroTimes magazine.

The most important features of this scanner—beyond its affordable price—is its portability and its ease of installation, externally into the parallel port. For example, it can be attached to a laptop computer to copy text at the public library. Just about everyone is reluctant to loan their personal family pictures, but few would object to you running a hand scanner over them. Stan says he never attends a funeral of family reunion without his scanner and laptop.

INTERNET DAY

Bernie Goldware

The June meeting was opened by Frank Disparte. After noting that the objective of this SIG is to provide an introduction to the Internet and its use, the attendees were asked to provide a list of questions and topics they wished to be discussed at this meeting. The suggested topics included:

1. Overview of Internet
2. ISP's
3. Browsers
4. Search Engines
5. Use of Internet for E-Mail
6. Downloading of files
7. Bookmarks

Preston Hill provided a brief tutorial followed by an open question and answer period for each of the noted topics. This was supplemented in many cases by computer on-line demonstrations. Principal elements discussed are described below.

The Internet is an outgrowth of an effort by several universities and the US Defense Department to provide a secure method of transferring research data and military information between computers of supporting installations. The system developed in 1969 provided the necessary data protocol for interfacing with a diverse set of computers and also included a routing technique to prevent potential system shutdown caused by loss of any individual computer.

A principal improvement to the system occurred in 1989 with the introduction of the World Wide Web (WWW). WWW introduced HyperText Markup Language (HTML) which provides a common coding standard for formatting documents placed on the Internet, including the ability to use graphics. One of the most powerful WWW features was the introduction of the "hyperlink". Using hyperlink, any word or graphic on a page displayed on the computer can be programmed to allow transfer to a new WWW page that provides specific

Continued

Special Interest Group (SIG) Reports

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information related to the hyperlink item. Over the years, universities, commercial, and non-defense government agencies have taken advantage of the Internet while adding their vast data bases to those already shared. The growth pattern and number of users has grown exponentially until today anyone with a modest computer can utilize the Internet for a myriad of purposes covering the gamut from economic and scientific objectives to items limited to entertainment uses.

Access to the Internet must be obtained through an Internet Service Provider (ISP). Commercially, many are available via a telephone or cable connection. The providers include companies involved only with Internet access but also agencies such as AOL, Prodigy, or CompuServe, which provide Internet connection in addition to many other non-Internet internal proprietary services.

Criteria to be considered in selecting an ISP include:

1. Availability of a local telephone number for contacting the ISP. Use of an out-of-area phone number can become a major contributor to the total cost of using the Internet.

2. Services provided. For example, the OCIPUG BBS is an ISP, but limited to e-mail only whereas Netcom, Kaiwan, Earthlink, and many others provide full services.

3. Monthly ISP service cost. Typically, an unlimited use of the Internet can be obtained for \$20 per month. Preston recommends and uses NETCOM as his ISP.

A Browser is the computer software interface between the ISP and your computer which provides for the receipt and transfer of the Internet HTML data. Typically, the Browser home page displays a generalized list of information categories in addition to a means for the user to access a specific Web location by entering its URL (Uniform Resource Locator) address. By using hyperlinks, the Browser directs attention to a new and more subject oriented Web page. Preston recommends and uses NET-

SCAPE. During his demonstrations, he used both NETSCAPE and NETCRUISER browsers.

Search Engine programs reduce the work required to find and extract information related to a particular subject from the huge Internet data base. Each Search Engine updates and maintains a descriptive summary of the content of a major number of the available WWW websites. Following user entry of one or more descriptive words, the Search Engine visits and grades each of its websites with respect to correlation of its content and the descriptive words. A list of useful websites is provided in descending order of their assigned grade value.

Browsers provide the capability to record website addresses for future reference. Designated as Bookmarks, for example, the list of addresses can be reviewed and, when an URL is selected, transfer to the desired website without need for reentering its address.

During the presentation, reference was made to the following websites:

<http://www.webcom.com/ocipug>

OCIPUG Home page

<http://www.rand.org/personal/genea>

Rand Genealogy Club

<http://www2.switchboard.com>

Nat'l Telephone Directory

Frank provided the following handouts:

List of website addresses for many

Search Engines

Copies of a CompuServe introductory manual on the Internet

Internet

May 1997

Richard Armenteros

The meeting started as usual with random access. We then went very quickly into the program. First we used Oil Change. I have the shareware version in my computer.

Cybermedia demonstrated it at the general meeting, but the internet sig got a first look. The program locates the Cybermedia site on the web, examines my computer to see what programs I have, and then downloads any fixes, patches, etc. I was then given a list of what needed updating, and I could visit the sites to download them.

The rest of the meeting was devoted to evaluating Netscape Communicator. I downloaded the latest beta version and installed it. It has a nice feature which locates Navigator Gold and copies the bookmarks and plugins to Communicator. It also has a built-in HTML editor, so, in my opinion, there will not be anymore Navigator Gold programs. This browser also contains built-in push technology. We did not have time to thoroughly explore this feature.

Internet

Richard Armenteros

We started the June SIG with a question about frames. One person could not get her browser to open a site in frames and did not understand what they were. Frames is a way to divide your web page into parts. Each part can be scrolled horizontally or vertically, and the size of the frame can be changed. Some sites use this to give the page more flexibility and show more information. To view frames you need either Netscape Navigator 3.0 or newer, or Explorer 3.0 or newer. Older browsers will not support frames pages.

Interesting site of the SIG: <http://www.neutronet.com/dictionary.html>. This site has an extensive database of computer and internet terms. We looked up "activex", try it, you'll like it.

The main part of the meeting was devoted to "PUSH" technology. This is a web site that will push information to you from the net. Once you have the software installed you set your own perimeters. Once you launch the program the information you want will be sent to you as long as you are connected.

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We had several choices of which "PUSH" site we wanted. We decided on POINTCASTE. They have been around the longest and is the most well known. We went to the web site, <http://www.pointcaste.com>, downloaded the software, extracted the zip file, and installed it to Win95. I then customized it for the information I wanted. This included some world news, national news, and computer news. It took a while to get the information the first time since all areas had to be updated. This is a very good tool for people who need the latest information as soon as possible, or just for people who want to know.

We finished the evening by looking at <http://www.hotfiles.com>. This site is part of ZDNet and contains a lot of news information. We looked at <http://www.abcnews.com>. It contains a lot of news in multimedia form, check it out!

MICROSOFT OFFICE 95

Tom Tersigni

At the June Microsoft Office SIG the handful of members who attended had the good fortune to hear an excellent talk given by Dave Lorenzini. Dave is a longtime member of OCIPUG who volunteered his time and talents to play a significant role in the evolution of OCIPUG as a first rate computer club. The club lost the services of Dave when he moved to New Hampshire last year, but SIG leader Ken Kamber was fortunate to be able to arrange for Dave to make this presentation. Unfortunately, there was precious little time to get the word out to the membership, consequently, only seven members were able to have all their Office 95 questions answered in this remarkable session.

Dave told how he used his computer to prepare four complex contract documents during the past year for a client on the East coast. He used mostly Word 7.0 and Word 97. Mostly, but not one hundred percent,

for he also had to do computing work on the road, and this presented Dave with some interesting challenges for meeting document deadlines. He worked out some innovative productivity improvement solutions in the process, and he shared them with the Office 95 users.

Currently, Dave's most significant hardware productivity tool is a SCSI IOMEGA Zip 100 drive used in conjunction with both his desktop and laptop computers. He employs an Adaptec Slim SCSI PCMCIA adapter. This makes his vast archived files painlessly portable. And now he writes mostly all his files in HTML. He advises: Learn HTML, for it's coming, no doubt about it.

Dave's favorite information management tool is called OUTLOOK; available with Office 97. Also, Dave arranges all his Windows 95 desktop icons around the edges of the screen, with frequently used shortcuts allocated prime locations, and lesser used icons moved out to the far corners. These form a border for OUTLOOK that is placed in the middle of the screen to accomplish the familiar everyday work planning tasks: E-mail, calendar, to do list, contacts, in box, address book, etc. One of these options is a template for a journal. Dave is a strong advocate of keeping a daily journal, and he is glad that he disciplined himself to keep a daily journal from 1974 till 1995, when he semi-retired. He has all those files archived and retrievable on a single Zip disk.

One Windows 95 utility that Dave does NOT use is Clean Sweep, an uninstaller program that gets rid of all the superfluous files left on your hard drive when you remove a program that you no longer want installed. "Forget Clean Sweep," says Dave, most of the problem occurs when your Windows Registry gets clogged up with about 3 Mb of files. Just re-install Windows 95, and the Registry will default back down to about 1 Mb and your computer will operate efficiently again.

Being a consultant to the architectural field, Dave is currently involved with preparing web sites for design firms. Dave has started using FrontPage, but advises that it is a program for professionals, and much too robust for the casual user.

WINDOWS 3.1

Richard Hunter

June 18, 1997

The Windows 3.X SIG started with the usual questions and answers. One member had a question about installing a shareware program called "Plug-in." This caused some confusion since it was assumed the question was about Netscape's Navigator Plugins, which it wasn't. Plug-in is a Shareware program that has enhancements for Windows 3.X. Plug-in features an enhancement for Program Manager; Title Bar displays for date, time, resources, stopwatch, etc.; a QuickRun, which has multi-level menus, fixed windows sizing, task list, etc.; custom cursors, full sound support, screen saver enhancement, etc.

Plug-in has a registration fee of twenty dollars. After reading the Readme.txt, the presenter decided not to install it on his system since it would be difficult to remove such an all encompassing program; however, the installation instructions looked sufficient for easy installation.

The second question was indeed about installing Netscape's Navigator's Plug-ins. Once a plug-in has been expanded into a directory, usually the Plug-in directory under the ISP's Program directory, the plug-in must be installed by adding it to the helper application list. The helper application list is found in Netscape's Navigator under Options/General Preferences/helpers. The presenter showed the installation of Adobe Acrobat reader (AcroRd32.exe).

We then discussed the Envoy 7 viewer and the Acrobat readers. That is, the reason for using such programs. With these programs, the material which may be in columns, charts, graphs, or pictures, is seen as prepared regardless of the computer setting being used when viewed. We looked at OCIPUG's membership application prepared using Envoy. The application form was correctly formatted. Without one of these programs the form would, quite possibly, have looked different from what was intended by the author. We next got on the Internet and looked at the specification

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sheet (19751c.pdf) for the Am5x86-133 CPU, using an Acrobat reader. The specification showed charts and graphic material that could not be present in ASCII, and all was formatted exactly as Advanced Micro Devices had intended.

We next discussed troubleshooting techniques for Windows 3.X. That is, what to do when Windows or Windows applications don't work as they should. Members had some good suggestions for both identifying and correcting the problems.

The presenter next demonstrated an installation of Morningstar's new Stocktools from a CD. The installation went very smoothly. Stocktools is a large data base of thousands of stocks traded on the stock market. We also looked at Morningstar's Principia, which is their mutual fund data base. Principia contains information on over eight thousand mutual funds. Both data bases are searchable for any or all parameters.

In July, we will have the usual question and answers, and we will take another look at font management and using the Technet from Microsoft to search for information about Windows 3.x.

Windows 95

Tom Tersigni

The June Windows 95 SIG was held on the second Monday of the month. Rudy Wolf did an admirable job of conducting an interesting and informative random access Q and A session when it was learned that Bill Phillips, the regular Windows 95 guru, had become ill. Rudy was the SIG leader of the popular Windows 95 Startup SIG that was held on Wednesdays as a daytime meeting that started at 9:30 am, but that SIG had to be suspended when no new leader could be found to fill the need when Rudy was not able to serve because of other commitments. Rudy graciously filled in for Bill on very short notice. That left him no time to prepare any kind of formal structured topic. The 21 OCIPUG members in attendance were well pleased with the results.

SIG leader Frank Disparte opened the meeting by taking questions from the attendees and listing them as key words on the marking board until he had twelve topics for discussion.

Cabinet files with a .CAB extension on the Windows 95 CD ROM installation disk were described by Rudy as being comparable to an installation diskette with compressed files to be expanded during an installation to a system hard drive. A free utility called Powertoy, which can be downloaded from the Microsoft web site provides a means of copying the cabinet files from the installation disk without doing the regular Windows 95 installation.

One member wanted to know how diskette labels could be printed not having a regular program for printing labels, and another member wanted to print the directory tree. Rudy combined these two questions, giving a demonstration of using <PRINT SCREEN> and the Paintbrush program to create a .BPM file for a selected list of file names.

So it went, down through the list of topics, with considerable discussion on uninstalling programs and the special needs of a survival disk for Windows 95. There was extensive participation among the 21 members in attendance, relating their experiences with the problems being discussed and sharing their solutions. A program called CleanSweep was a popular solution to the problem of uninstalling unwanted programs.

The most dramatic revelation at the close of the meeting was that the Windows 95 Startup Disk that you made when you installed the program is woefully inadequate as a survivor disk when your hard drive crashes. The startup disk will boot you into DOS, but you cannot install Windows 95 because there is no CD ROM drive driver on the disk. Preparation of a complete survivor disc for Windows 95 will be the subject of a future session.

The next Windows 95 SIG will be held on July, 14 when the one topic will be creating the survivor disk.

WordPerfect

Jeff Sinn

We began the June 1997 edition of the WordPerfect SIG discussing envelopes in WPWin 6.x. The question was whether you can use the address database in the envelope feature to do mass production of envelopes, similar to a merge. Although this does not appear to be directly supported you can pick the mailing addresses individually and Append them to the document. Then you can stack a bunch of envelopes into your printer and print the document. This also gives you an opportunity to add that final touch to each envelope, such as a graphic image or RETURN RECEIPT REQUESTED. The best way, of course, is to create an envelope form file and do a merge from a data file.

Richard Baznik then presented an introduction to the use of templates in WPWin. Every WordPerfect document is based on a template—generally the Standard Template. In addition to the Standard Template WP ships with dozens of templates for letters, memos, faxes, calendars, etc. You can associate different toolbars, menus, and keyboards with each template. When you are ready to create a new document based on a template, use File|New, Ctrl+T, or the New Document button on the toolbar. Then select a template to use—say, the Letter Template. The template will use your personal information to create the letterhead, insert the correct date, then prompt you for the addressee's information. As with just about everything in WP, you can customize the provided templates or build your own to suit.

George Austin then gave us a Pop Quiz! George showed us a series of nine symbols and challenged us to correctly identify them. These were from the Show ¶ feature. In Display Preferences, you can select to have special symbols appear in your document (they do not print) to show the location of a space, hard return, tab, indent, center, flush right, soft hyphen, advance, and center page. This is activated by View|Show ¶ or Ctrl+Shift+F3. These can help to troubleshoot page formatting problems. I find it handy to indicate spaces. It is not always obvious whether you have one space, two spaces, or no spaces between words when you are using proportionally-spaced fonts—particularly with full justification.

OCIPUG Executive Board

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OCIPUG Information & Resources

Bulletin Board	751-3242
OCIPUG Information & Message Line	662-2939
OCIPUG Emergency Line	662-2539
World Wide Web	

<http://www.webcom.com/ocipug>

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