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Orange Coast IBM PC User Group

March 1997

Newsletter Version 13.3

The February 22, 1997, 9:00 a.m.

General Meeting will feature:

Parsons Products

Intuit—Turbo Tax



22 March 1997

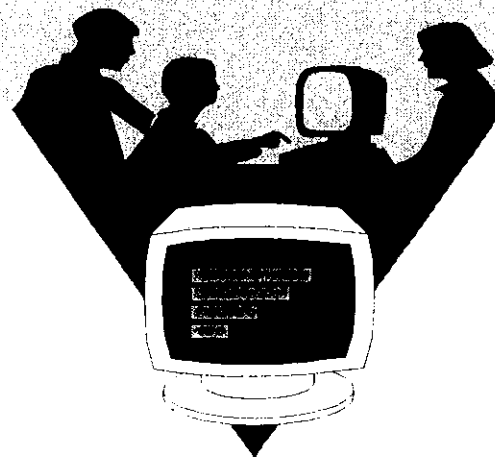
Symantec—New Norton products

ACT! 3.0

PC Handyman

Crash Guard

John Goodman—PC basics



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Preston Hill

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OCIPUG

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All items submitted for publication are subject to editing. We reserve the right to refuse any material submitted for publication.

Send all submissions to the Editor, on or before the deadline.

The *Readme.Doc* copy deadline is midnight the Friday before the General Meeting.

1. Upload to the Newsletter Section of the Bulletin Board, Files Area.
2. Upload as an attachment to a message to the Editor in the BBS Message conference 10-Newsletter.
3. 3.5" disk mailed to the Editor in time to meet the deadline:

OCIPUG

Editor - *Readme Doc*

1500 Adams Ave. #105

Costa Mesa, CA 92626-3894

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PRESIDENT'S MESSAGE

Ken Kamber

Program Chairman Alan Liebschutz demonstrated his leadership qualities when he got the flu and the January General Meeting went on successfully without him. His committee did an outstanding job. About 250 people braved the rain to attend.

Hartley Macklin substituted for Gene Barlow in presenting Partition Magic. Of those attending, 110 purchased copies of Partition Magic for \$30 each--about 50 percent off retail. That savings was almost the cost of their membership. Product information is on our Web page and at the SIG space.

Jennifer Mackey made the presentation for ZyXEL. Although she was one of a five-person team making this presentation, Jennifer proved she didn't need any help. Our special club offer is on our Web page and is available at our SIG space. My personal experience with ZyXEL modems is so positive that I highly recommend them to anyone seeking a quality modem. ZyXEL still provides product support the way product support should be provided.

Our new Readme.Doc staff continues to impress me. With no experience, they were able to get out the January issue. Even though it was a bit late, the February issue arrived before the January meeting. This is a desirable goal, but not vital.

Each Readme.Doc lists the general meeting topics for three or four months in advance, the topics are listed on the BBS, and (thanks to Alan Liebschutz) great detail on the next meeting is on our Web page (<http://www.ocipug.org>). I anticipate the time Readme.Doc will be available on the BBS in Adobe Acrobat format prior to mailing. In the future, hard copy issues of Readme.Doc may become an option. I would be happy to forego my hard copy if I could save our club 10 to 12 dollars a year.

The Publications Committee needs willing hands to help. The only requirement is a will to learn. If anyone wants to work a bit, learn a bit, and have a bit of fun--call Preston Hill or me.

The Internetworking Committee is producing impressive output. Our Web page is outstanding. The work Jim Clymer did on our Bylaws looks great. Our networking is becoming more functional. We are limited by funding and human resources; this is a prime area for interested people to donate. Visit our Web page at <http://www.ocipug.org> and enjoy the experience.

At a recent meeting of our Board of Directors, a couple of people asked me why the Bylaws were on our Web page. When I gave my standard answer of "Why not?" these people were not satisfied. Since other people probably have the same question, let me clarify. Headed by Roberta Klein, our Bylaws Committee worked very hard over a two-year period to rewrite the Bylaws. These Bylaws are a matter of public record. I am proud of the job the committee did and would be pleased if everyone read the Bylaws. They were published last year in a Readme.Doc; most members can probably locate our BBS or Web page faster than they can locate that particular issue of Readme.Doc.

It is my policy--as stated to the membership in general meetings and at board meetings--to make all OCIPUG information available to our membership in as many forms as possible.

Doug Nowlin chairs a committee working to determine in what form a membership list can be made available to members without violating anyone's wishes.

I have asked all Committee Chairmen and members of the Board of Directors to put as many reports as possible in the 23-members message conference so the members can determine if they would like to attend the Board meeting.

If you agree or disagree with these ideas, tell your Board of Directors--they determine policy. I've requested Board members e-mail addresses be published in the Readme.Doc to increase ease of communication with policy makers.

Max Lockie, who heads the dBase SIG, mailed meeting notices to a large number of members and prospective members--at his own expense. There were about 30 people present when I visited the meeting. Max gave me the application and check from a new member who joined at that meeting.

Max presented this SIG for OCIPUG at great personal expense. Beyond the financial expense, Max suffered severe back pain and underwent successful back surgery two days later. I am happy to report that he was recovering at home at the time I wrote this message. Max is one member who doesn't seem to need any help, publicity, or praise. He just keeps doing a good job of helping members year after year.

Reducing expenses and increasing membership is critical. Please renew your membership three months before it expires (look at your badge or Readme.Doc label). Early renewals save our club the labor and expense of mailing renewal notices. Bring a friend or neighbor to an OCIPUG meeting. Dean Sowers suggests giving memberships as presents. The recipient may ask you for less help.



WELCOME! NEW MEMBERS

Raymond V. Adams
 Dale Blank
 Larry Lourdes
 Paula Castanon

Richard Castanon
 Bill DeMayo
 Donna DeMayo
 Cindy Foley

Stuart Koziol
 Barry Schooley
 Anthony Smith

We hope your association with us proves very rewarding. OCIPUG is based upon *sharing*. You will have many opportunities to learn from and to share your knowledge with other members. Don't be timid about asking advice. The only stupid question is the one not asked! No one of us knows everything.

OCIPUG is unique among user groups in that we have our own facility with specialized rooms to fit our special needs such as Special Interest Group (SIG) seminars. So — come join us at one or more of the SIGs described in the SIG Guide insert to Readme.doc.

You get out of *your* Club what you put into it. Volunteers make our Club successful, effective, and *fun!* Your participation on a committee is encouraged and is most welcome. So — please contact any official to offer your services in whatever capac-

EXPIRING MEMBERSHIPS

If your name is on the list, won't you consider renewing your membership and use the features and advantages of OCIPUG! If you see the name of a friend on the list, won't you encourage your friend to renew! Names are listed by month of expiration.

February 1997

Audrey Allen
 James Allen
 Suzann J. Bennett
 Zed Benson
 Marsha Best
 Julie Bixby
 Mark Bixby
 Marshal Boslow
 James Brady
 Loretta Brainard
 Richard Brainard
 David N. Brown
 Jeanne Brown
 Tony Carnicello
 Glen Christiansen
 Nancy Costantino
 Paul Delke
 John Despot
 Libby Despot
 Mary Despot
 Frank Disparte
 Warren Frandsen
 J. Donald Franklin
 John E. Fuller
 Kevin Fuller
 Mary Fuller
 Jim Fulton
 Gary Granat
 James Gunn
 Lani Hall
 Jeannie Henry
 Michael Hoffman
 Steven Hoffman
 Bill Hoyland
 Patricia Jiles
 Adrienne Joyce
 Dorothy Karpowich
 Jim Kennedy
 Don Krueger
 John Kruse
 Linda Lalamentik

Jack Ledbetter
 Alan Liebschutz
 Berenice Maltby
 Dennis Martin
 Max Mayfield
 Pat McLaughlin
 George Moore
 Milton Nielsen
 Mitzi Nielsen
 Robert Olea
 Dino Panicacci
 Carol Peterson
 Jon Pike
 Virginia Reese
 Gloria Ruiz
 Arthur Saltzman
 Carol Savant
 Chuck Savant
 Don Schafer
 Edward Sharman
 Rena Smith
 Donna Springer
 Michael Springer
 Barbara Stamp
 Walter Stewart
 Amat Tajudin
 David Wade
 Paul Waggoner
 William Wardrop
 Donald Weiner
 David Erbas-White
 Ken Wolf
 Roman Yanda

March 1997

Ralph Adcock
 Kurt Aemmer
 Robert T. Anderson, Jr
 Richard Armenteros
 Nathan Arnold
 Larry Bailey
 Tom Bailey
 Don Bakos
 Irwin Becker
 Jack Bentley
 Charles Bilderback
 Steve Blakesley
 Bill Bogart
 Connie Bogart
 Jean Bogart
 Kenneth Bourne
 Charles Cambron
 Victor Camfield
 Neil Carman
 Eugene Cochran
 Jinx Cochrell
 Marilyn Cross
 Donna De Jong
 Jim Dickerson, Jr
 James Diefenbach
 Jim Dobbs
 John F. Donan
 Robert Duke
 Fred Fajardo
 Thomas Feeley
 Edward Fitch
 Frank Flood
 Mervin Frank
 Paul Frech
 Paul Fuller
 Dan Garcia
 Phil Gates
 Larry Gray
 David Haag
 Lauren Haag
 Louise Haag
 Steven Haag

John Hamaker
 Keith Hawthorne
 Karla Heider
 Sheldon Heller
 Gregg Hill
 Albert Ho
 Richard Howard
 Harold Howarth
 Gloria Huang
 Dan Jacobs
 David Jennett
 Robert Jensvold
 John Keith
 Daniel Kelton
 David Kennedy
 Janice Kennedy
 David Kodama
 Ron Krefft
 Alex Lancaster
 Jeanne LeVan
 Chris Lloyd
 Joe Lorenzini
 James Luparello
 Albert Mace
 John Maness
 David Marine
 Frank McAninch
 Lee McCullough
 Joseph Middendorf
 Arnold Montgomery
 Marlene Montgomery
 Martin Nedderman
 Robert Nelissen
 Earle Nelson
 Don Norton
 Victor Olcott
 Suzanne Oliveri
 Charlie Oostdyk
 Don Peltz
 W. Mark Pickel
 Ann Pierce
 Ross Pierce

Donald Pousha
 Gloria Pruyne
 Cliff Rapp
 Kent Rasmussen
 Francis Reed
 Andrew Refalo
 Cliff Riddlebarger
 John Robertson
 Jim Rogers
 Stan Sabin
 Harold Sarkissian
 Eric Sayles
 Steve Schiffman
 Charles Schreiber
 Brad Schultheis
 Pat Schultheis
 Rick Schultheis
 Kurt Schweickhard
 Howard Servais
 Al Shkoler
 Don Smith
 Ed Snyder
 Marge Sorenson
 Bill Splitter
 Eugene F. Huber Sr
 Ross Stevens
 W.W. Steve Stevens
 Carl E. Stone
 Norman Suker
 Deborah J. Talbert
 Ed Taylor
 Thomas Tersigni
 Terry Thomas
 Dennis Walz
 Robert Weikart
 LaMar Williams
 Warren Williams
 Herbert Wolfson
 John Woolston
 Jeanne M. Zepeda
 Jimmy Zepeda
 Gary Zimmerman

March Program

March 22, 1997 9:00 AM at the Orange Coast College Science Hall

Alan Liebschutz

General Meeting Schedule—March

- Q&A- Springer et al
- President's Message
- Symantec — Norton Products
- ACT! 3.0**
- PC Handyman**
- Crashguard**
- John Goodman — PC Basics
- Announcements
- SIG Leaders**
- Committee chairs**

Symantec will present their latest Windows 95 software: a new contact manager — Act!3.0; and two new Windows 95 utilities to find and fix problems — PC Handyman and CrashGuard.

Dr. John Goodman will discuss PC Basics, his talk missed in September of last year.

Symantec Presentations

Act! 3.0 — a contact manager with:

- *Links to Microsoft Word or WordPerfect* — lets you choose your preferred word processor, and produce documents, proposals, templates, and even mail merge letters directly from Act!
- *Attach files to your contacts* — permits drag-and-drop files, spreadsheets, contracts, faxes, pictures to any contact. Automatically links every letter produced directly to the contacts, so that you can find instantly all information on a given contact.
- *Work in form or list view* — Most contact managers require users to make a choice between working form view or list view, but Act! removes this barrier. Work in the traditional form view, the new list view, or use both at the same time. The list view features "edit in place", customizable columns, and one click sorting.
- *Calendars and to-do list* — you can view your contact screen at the same time as your calendar. Act! will strike through and save completed activities so you can view cleared activities right from the calendar.

- *Find contacts based on caller ID* — Act! will instantly find a contact based on an incoming call.

- *Group calendar sharing* — allows sharing of calendars on a LAN or with multiple Act! users, view other calendars, bring up multiple calendars, and look for open times.

- *Support for Internet e-mail* — allows creation and sending of e-mail messages over the Internet. Act! attaches contacts, notes, history, and activities to e-mail and allows sending to other Act! users. It also allows using e-mail-merge to send letters to a group of contacts.

- *Improved report generator* — the report writer provides powerful custom reports, and now supports sub-totals, statistical functions, sorting, adding of colors, fonts, custom graphics, and bit maps to your reports.

- *Synchronize databases* with other Act! users.

- *Manage projects and accounts* — included are customizable group records. These records can be used to track information on accounts, companies, and projects. For example, a real estate agent may set up group fields such as "number of bedrooms" and "quality of schools". The agent then enters a record for each house they are trying to sell. Now real estate agents can see who is interested, view activities by house, run reports by house, and so on.

- With built in wizards Act! allows one to perform complex tasks more easily.

PC Handyman — a program for maintaining and fixing PC problems, with the stated ability to fix over 20,000 common Windows 95 and hardware problems. This program also contains a suite of transparent background utilities designed to keep your computer in top running order.

Besides the normal Norton Desk Doctor and Norton Antivirus to protect users from corrupt and infected data, a number of utili-

ties unique to PC Handyman are included which scan your computer on a regular basis and alert you to problems. Among these scans are:

- *Device conflict check* — this utility makes sure that no devices are conflicting. If a conflict is found it guides the user to a solution.

- *Low disk space check* — when disk space is low, this utility offers to empty the recycle bin, delete *tmp and *temp files, and to empty Internet cache directories.

- *Program component check* — this utility checks all programs on the system to make sure there are no missing components, such as DLLs and necessary executables. If it finds a problem, it will search the computer and link to the new location.

- *Registry scan and backup check* — If the Registry contains invalid data, this utility will clean it up to make sure that no errors occur because of deleted files. It also makes a daily backup of the Registry to insure system integrity in case of a crash.

- *Shortcut scan* — This utility will remove all invalid shortcuts (invalid due to file movement or deletion) from the desktop and the Start menu

- *Low memory and page file check* — this utility will alert the user when memory runs low, telling the user how to remove programs from memory or asking whether it should increase the swap file.

- *LiveUpdate* — this will allow automatic connection to Symantec for the latest updates, new features, and new virus definitions.

CrashGuard — a new Norton program that automatically protects your computer against crashes. Due to the late release of this program, I do not have program details, but they will be made available on the OCIPUG web site at www.ocipug.org when I receive them.

Continued on page 4

Dr. John Goodman — PC Basics

John Goodman a past president of OCIPUG, is a member of the InfoWorld Review Board and writes articles for several computer magazines including Byte. As a world-renowned authority on memory management and IBM-compatible PCs, Dr. Goodman has published 5 books on IBM-compatible PCs, three of which are still in print:

- Memory Management For All Of Us
- Hard Disk Secrets
- DOS 6.0 Power Tools

"The great thing about a PC", says John Goodman, "is that it is your personal computer. That means you get to decide what it does and when". "The bad thing about a PC", says John, "is that it is your personal computer. That means you are responsible for keeping it operating. You can do this either by learning how to fix it yourself, or by hiring that work to be done by others. Either way, you'll benefit yourself a lot if you learn at least the basics of how your PC works".

Consequently, it is incumbent upon you to educate yourself about the basics of your own PC whether you fix it yourself or you pay someone else to fix it. If you pay someone else, then you must know enough to be an intelligent consumer.

John will speak about the following topics:

- How the PC standard came to be.
- How PCs work, in general terms.
- Strategies and tactics for keeping your PC healthy, and for making it possible for you to recover gracefully from the inevitable times it fails you.

Meeting Report January 25, 1997

Harv Haight

During the "Random Access" that came before the 144th General Meeting, President Ken Kamber played the role of moderator, instead of Michael Springer. At 9:00 AM Ken changed hats to give us a formal message, adding to what he said in the February README.DOC.

With Program Chair Alan Liebschutz ill, Jerome Man took over, leading a lively discussion of our new WEB page, and of the possibility of putting README.DOC online (remember <http://www.ocipug.org>, and try our neighbor's page at <http://www.noccc.org>).

Our first technical session was presented by Hartley Macklin, representing POWERQUEST. Hartley is an "old pro" who as an independent contractor has appeared before us several times for other suppliers. He was good each time then; he is good now. This time he demonstrated "Partition Magic V3.0," a program supplied on CDROM that seems to have answers to a multitude of problems. Hartley answered questions on the fly, stumped by none.

He brought with him from POWERQUEST headquarters in Toronto a hundred and five copies of PM 3.0 "upgrade," sold out to members at \$30 a copy plus a filled-out info sheet. A good deal: local vendors sell this for \$79; Price Club sells it for \$57.

After a break, Jerome amused us during setup time by a "demo" joke featuring Bill Gates, and then introduced Jennifer Mackey, Manager of Retail Sales at ZyXEL COMMUNICATIONS (on the WEB at <http://www.zyxel.com>). Ms. Mackey spent almost all of her allotted time answering questions in detail about new modems for ISDN. Past President Bob Basaraba backed her with additional pertinent details; he regards ZyXEL units as top-of-line.

A major block to extended member use of these modems is the charges for connection and use of special telephone lines.

After reports from SIG and Committee leaders, moderated by Director Preston Hill, names were drawn for six boxed copies of "Partition Magic V3.0," donated by DATAQUEST. Winners were Bob Basaraba, Preston Hill, Russell Merrifield, Paul Nelson, Bob Peringer, Dennis Walz, Bill Warren, and Wayne Ybarra. Preston Hill turned his copy back for an additional drawing; Bob Basaraba donated his copy to the InterNet Working Committee, and Harley added one more to replace Bob's copy. OCIPUG thanks DATAQUEST (and Hartley), also members Preston Hill and Bob Basaraba.

Tech Tips



Today's column is one with some practical tricks. My wife claims that I'm dead without Teflon, Eastman Kodak 910 (Crazy Glue), Silicon Rubber RTV, or fast-cure Epoxy glue. She's right, and I could add to this list the various "Goop" products from Eclectic Products Inc, that are sold almost everywhere.

The Goop adhesives smell like the old "Duco Cement," so popular in early times for airplane and car models. They are flammable so don't smoke while using them! They don't cure or hold as quickly as the others, but show great cured strength under advertised applications.

Duco Cement can be removed with acetone, as can Crazy Glue; the Goop adhesives need lacquer thinner, a generic product sold by various suppliers.

One of my biggest gripes about Crazy Glue (besides the annoyance of having to dip stuck fingers into acetone or fingernail polish remover) is that the tips clog. The maker's package small because of this (and not because of material cost to them).

LOCTITE makes an astounding variety of industrial cements and glues. Credit them with a packaging breakthrough in their "Quick Tite" product. This looks like a "conehead" miniature; the top must be twisted with some force at a 90 degree angle to break a pressure seal at the end of a narrowing transparent column. The excess liquid drains down into the body of the container, leaving only a very thin film at the seal. LOCTITE's plant in Ireland hires some sharp people!

You have to look around to find sheet Teflon, although some model shops may have it. Why do you want any? Because Epoxy glue for a reasonable price comes in two tubes, and for maximum strength equal lengths must be extruded upon a flat surface for mixing; Teflon sheet is ideal as a mixing base. You don't add foreign material to the

Continued on page 6

Herb's Hangout

Herb Huey



TO MMX OR NOT?

Intel recently unveiled in January its exciting new Pentium, the P55C or officially the Pentium Processor with Multimedia Extension (MMX) Technology. In this new generation of CPUs, MMX adds 57 new instructions for speeding up multimedia tasks. This is the first major change for the X86 instruction set since the introduction of the 386 chip over a decade ago. The conversation at my office turned to the issue of whether to buy now or not.

The evolution of Intel's microprocessors has been linear up to now. The 8086/8088 led to the 286, the 386, 486 and the Pentiums. Each new CPU model was faster than the previous generation. The debut of the Pentium Pro forever muddied the CPU waters. It used to be easy to gauge CPU muscle by just checking out the clock speed. The arrival of the Pentium with MMX Technology has further complicated our CPU choices. Now the first decision a user must make in purchasing a new system is whether to get an MMX or not. There is still the Pentium Classic (P54C), the Pentium Pro (Pentium Pro with MMX), AMD's K5 and Cyrix's 6X86 which do not support MMX. Intel's P55C and Klamath, AMD's K6 and Cyrix's M2 will support MMX. As far as MMX availability goes, Intel's P55C is out but Klamath will not arrive until midyear 1997. AMD expects to start shipping its K6 in the first quarter and Cyrix will ship limited quantities of M2 in the second quarter.

MMX processors will initially command high prices due to limited supplies. In 1000-unit lots, the 166 MHz P55C goes for \$407 per chip while the 200 MHz version runs for \$550. This causes some interesting disparities in price. A 200 MHz Pentium Pro with 256K of onboard L2 cache outperforms a 200 MHz P55C or the Pentium Classic. However, the Pentium Pro sells for \$125 less than the P55C or only \$16 more than the Pentium Classic. This is not well reflected in system prices. Micron and Gateway already advertise MMX systems with a modest premium of \$50 to \$100 over the Pentium Classic systems. Pentium Pros go for \$100 to \$150

more than the P55C. What does MMX give you in performance? The P55C has 32K of Level 1 (L1) on-board cache versus 16K for the Pentium Classic. This means that the MMX chip spends less time consulting the slower external L2 cache and main memory. Intel expects this to give you up to 10 to 15 percent improved performance on non-MMX applications. But what is MMX? The 57 new X86 instructions were developed with multimedia applications in mind but these instructions allow the P55C to perform digital signal processing (DSP) applications such as telephony.

MMX uses a technique that other DSPs have adopted called single instruction, multiple data (SIMD) which allows the CPU to perform one simple calculation simultaneously on multiple data elements. MMX does this by packing 8, 16 or 32-bit values into a single 64-bit register and operates on the 64-bit register in parallel. One example is to shift the median of eight color pixel values by adding 20 to each value and thus brightening that portion of the image.

Power consumption on the P55C is lower because Intel has abandoned the Bi-CMOS design of the Pentium Classic and now uses a 0.35 micron CMOS process that eliminates the need for power hungry bipolar

transistors. The P55C inputs and outputs operate at 3.3 volts but internal voltages run at a lower 2.8 volts for desktops and 2.45 volts for portables. This will be first time dual voltages are used in a desktop design.

The first consumer MMX systems lack the new 430TX core logic chip set scheduled for introduction on Feb. 18. The 430TX includes support for faster hard drives, improved power management and synchronous DRAM (SDRAM). The latest IDE drives are 10 percent faster and Dell has proved that SDRAM is faster. It is important to look at the total system solution. MMX was designed for 2-D graphics so if you are into 3-D graphics, you will still need an advanced graphics card. Faster DRAM and hard drives are also essential to improved MMX and system performance.

The situation for Klamath is just as bad. When Klamath comes out in mid-year, Intel will only have the 440FX chip set, which lacks SDRAM capability, an Accelerated Graphics Port (AGP) for 3-D graphics capability and faster 33MBps disk drive access. The next generation 440 LX chip set will not appear until the second half of 1997.

Historically, prices for the first wave of new technologies are at a premium for the privilege of being first. In both cases of MMX technology, full performance will not be unlocked until new motherboards with the latest MMX chip set support becomes available. The Klamath systems will not enter into the mainstream until 1998. Right now I am quite happy with my Pentium Pro system.

SIGNING OFF I used Partition Magic version 2 to create two partitions in my 2.1 GB drive. It was somewhat difficult to create two partitions when I had already used more than 1.5 GB on the disk. Partition Magic can dynamically resize the free space on each partition. In order to get two equal partitions, I had to free up space and move free space around until there was a contiguous 1-GB free space that I can turn into another partition. Although there were several steps involved, I have to admit that it

Continued on page 6

Articles

was easier than the old way of backing up the drive contents, using FDISK and FORMAT and then restoring the drive contents. However, version 2 will not move the file contents to the new partition but I understand that version 3 will. I look forward to the January General Meeting on Partition Magic. Several months ago, I reported a problem with my computer at work. I had frequent, serious crashes when using Microsoft Office with large files. Recently, I decided to return the BIOS to most of its default settings. I jotted down the current settings and hit default. I quickly noted that the memory cycle times were different.

Several months before a co-worker and I attempted to squeeze more performance out of our machines and we changed the memory cycle times. It seemed to work until I started using large files. I noticed the default values made my computer more stable. I checked with my co-worker and found out that he had seen the same problem so we changed his computer also.

Although my computer is much more stable, MS Office v4.3 still has limits around 10 MB under Windows 3.11. I found out that MS Office v4.3 works better under Windows 95 and NT 4.0. Office accepts 30 to 40 MB files before system performance slowed to a crawl but at least the system did not crash. So my problem seems to be a resource problem in Windows v3.11.

Unfortunately, Windows 95 is still not in our plans for 1997. Santa did not deliver our new Pentium 200 MHz machines with Jaz drives so we will just have to wait a little longer.

Tech Tips

continued from page 4

mix! Let it dry and any residual film peels off readily, without sticking. If you can't get thin Teflon sheets, try one of the cheap Teflon-coated flat utensils (use a tongue-depressor or dried Popsicle stick to mix by extensively interleaving layers). This method gets better results than guestimating equal resin and activator into a bottle top.

Much is happening with computers at the local high schools that would interest club members. Next month, I'll tell you about wholesale WIN-95 use, and getting onto the InterNet, at Irvine.

PRODUCTS FOR REVIEW

The following materials have been received by OCIPUG for evaluation. Qualified members may try them out and upon submitting a satisfactory review to the editor will be given the registration materials and the product will become the member's personal property. The reviewer shall agree to observe the club's rules on not sharing software with others. One should keep in mind the wide range of interests of club members and if, upon inspection, the product does not coincide with one's own interests, it should be returned to be re-assigned. The reviewer should keep in touch with the editor if he/she runs into difficulties or delays. The reviewer shall agree to return the product if, in the editor's judgement, the review is not submitted in a timely manner. A balanced evaluation should point out the product's good points as well as its shortcomings. The review becomes the property of OCIPUG and may be edited and may be reproduced by the product donor and other user groups. The reviewer's name will be used as author of the article. In accepting the product the reviewer agrees to these stipulations. The writer will be given a copy of Guidelines for Product Reviews to assist in preparing the report.

Company	Product	Received	Assigned
CapSoft	HotDocs 2.0		
Connectix	Agent 95		
CSC	Express		
General Magic	Magic Cap		
Lotus	ScreenCam		
Microsoft	Publisher	1/23/97	1/24/97
Microsoft	FrontPage		
Murach	Lessons Word 95	7/96	
Murach	Lessons Win 95	1/13/97	
PowerQuest	PartitionMagic	1/20/97	1/26/97
Sirius	Treasure Quest	1/97	
Symantec	Act! 3.0		
Ultra	Market Advisor	11/7/96	



C.O.R.E.

Audrey Wolden

At Russ Merrifield's request, I recently visited CANO, a federally funded head-start program located at 1735 North Grand Avenue in Santa Ana. The acronym stands for Council of Affiliated Negro Organizations. Mrs. Alta Manning is the school's director. Class sessions are held both mornings and afternoons for the four-five year olds, each class led by a teacher, assisted by an aide. There are seventeen children to a group, each group in a separate area containing a computer, thanks to donations mainly by members of OCIPUG. Hint: We could use more of them, gang!

We arrived at 11 a.m., just as the morning group was about to have lunch. Upon entering the room we smelled the savory aroma of a bean casserole, served with a lettuce salad, orange slices, and milk. The first thing the teacher said was, "Thank goodness. I've been waiting for you." The computer in her group had become inoperable and the children missed playing their newly acquired games. Russ goes there three times a week to assist as needed with the computers and programs. Allen Ashley has volunteered as well, but more help could be used.

While Russ searched for the man with a key to the supply room downstairs where the donated equipment is kept, I chatted with the staff and parents. One woman, who had brought her nephew in his mother's place, told us she has two computers at home, neither of which she knows how to use. We expect to see her, and possibly her friends and neighbors, at our SIG meetings in the future. Then I talked with the teachers and the ladies in the front office. A family came in to enroll their four-year old daughter in a class starting next September. Applications must be approved by the director and Department of Social Services before a child is accepted into the program.

Russ was unable to replace the faulty computer on that visit (although he has since) but he showed me some of the games installed on another computer. I was impressed with the variety of learning experiences the games provide, such as vocabulary, numbers, shapes and colors. The favorite game

appears to be "Mickey Mouse." Another game, called "Word Gallery," comes in both English and Spanish versions. I had forgotten some of the words I once knew so I got to rekindle my knowledge of Spanish. The classes are bilingual, enrollment being 80% Hispanic with some parents speaking only Spanish at home. Everyone on the staff is bilingual, though English only is spoken in the classrooms. I noticed some of the children's eyes light up when I chatted with them in Spanish. One little fellow promptly introduced himself, telling me he has two names (Eddie and Edward). Soon it was time for recess and the afternoon session. The children, in my opinion, were very well behaved. Several reached for my hand as they left and thanked us.



The afternoon group gets lunch also, plus a snack at 4 p.m. Before leaving, we were asked to fix the printer in the director's office. One of the knobs was missing, nor would it print. Our attempt to get it to work was unsuccessful. Approximately twenty computers have been donated to CANO. Obviously, the program could use more equipment and people to help repair and maintain it.

After having our own lunch elsewhere, we visited a State funded pre-school, where the children are a year older. A staff member told us they plan to have an educational center for parents on welfare. Here, too, we encountered a computer problem. The screen

had lost its color. While Russ exchanged the mono card for a color one, I watched another group next to ours. The teacher was using a phonograph and the children sang songs. I was surprised to hear a newer version of the alphabet song most of us know. This one has a rock beat that inspires an enthusiastic clapping of hands.

As soon as the computer was ready for use, the teacher asked who wanted to use it. One little boy jumped up from the table, installed himself on the one chair in front of the computer, while the other children surrounded him. All fingers tried to help "Froggy" find his way out of the maze to get his treat at the end. What a shame each child in a group doesn't have a computer to use!

Much thanks are due OCIPUG providers Neil Carman, Mike Conway, Tony Dopazo, Mike Gooding, E. J. Halleman (nonmember), Richard Lefmann, Anthony Mellini, Russell Merrifield, Reg Roberts, Nancy Shook, Bill Splitter, Ned Stewart, Tom Toner, and Denise Werner for their donations to this very worthwhile community service program.



Get the Deal!

Get New C++ Builder

Real Visual Development

Introducing everything you need to build applications. Now, for the first time, you can develop an application from prototype to production. All in one environment with the unprecedented power and control of a Visual Basic IDE. Real Visual Application Development (RVAD) is the only IDE that lets you build applications fast and easy. Just drag and drop components from the "Toolbox" into your application. You can also use the "Form Designer" to create a visual design. You can also use the "Code Editor" to write code. The "Object Inspector" lets you manage the properties of the components in your application. The "Component Library" gives you more than 100 components to choose from. You can reuse these VCL components in your applications. You can subclass them, customize them, or generate code for them. The "Database Manager" lets you quickly create powerful database applications. You can use the "Database Tools" and "Data-Aware Components" to create database applications. The "Compiler" compiles ANSI C and C++ and Borland C++ to create fast, productive front end applications. You can also use the "Compiler" to create Borland C++ and Borland C++ applications. And C++ Builder is compatible with Microsoft and other industry standard operating systems: Windows 95/NT, Win32 API, ActiveX, DLE, and more.

Speed of visual development: You can build applications fast and easy. Just drag and drop components from the "Toolbox" into your application. You can also use the "Form Designer" to create a visual design. You can also use the "Code Editor" to write code. The "Object Inspector" lets you manage the properties of the components in your application. The "Component Library" gives you more than 100 components to choose from. You can reuse these VCL components in your applications. You can subclass them, customize them, or generate code for them. The "Database Manager" lets you quickly create powerful database applications. You can use the "Database Tools" and "Data-Aware Components" to create database applications. The "Compiler" compiles ANSI C and C++ and Borland C++ to create fast, productive front end applications. You can also use the "Compiler" to create Borland C++ and Borland C++ applications. And C++ Builder is compatible with Microsoft and other industry standard operating systems: Windows 95/NT, Win32 API, ActiveX, DLE, and more.

Productivity of reuse: You can reuse these VCL components in your applications. You can subclass them, customize them, or generate code for them. The "Database Manager" lets you quickly create powerful database applications. You can use the "Database Tools" and "Data-Aware Components" to create database applications. The "Compiler" compiles ANSI C and C++ and Borland C++ to create fast, productive front end applications. You can also use the "Compiler" to create Borland C++ and Borland C++ applications. And C++ Builder is compatible with Microsoft and other industry standard operating systems: Windows 95/NT, Win32 API, ActiveX, DLE, and more.

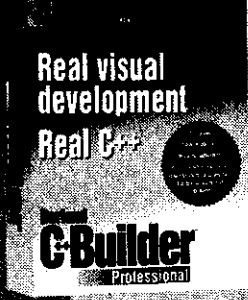
Flexibility of code: You can subclass them, customize them, or generate code for them. The "Database Manager" lets you quickly create powerful database applications. You can use the "Database Tools" and "Data-Aware Components" to create database applications. The "Compiler" compiles ANSI C and C++ and Borland C++ to create fast, productive front end applications. You can also use the "Compiler" to create Borland C++ and Borland C++ applications. And C++ Builder is compatible with Microsoft and other industry standard operating systems: Windows 95/NT, Win32 API, ActiveX, DLE, and more.

Power of compilation: The "Compiler" compiles ANSI C and C++ and Borland C++ to create fast, productive front end applications. You can also use the "Compiler" to create Borland C++ and Borland C++ applications. And C++ Builder is compatible with Microsoft and other industry standard operating systems: Windows 95/NT, Win32 API, ActiveX, DLE, and more.

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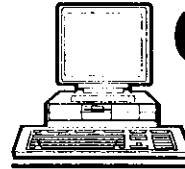


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Special Interest Group Guide



OCIPUG

Orange Coast IBM
PC User Group

March General Meeting
Symantec □ New products; Goodman □ PC Basics
Random Access begins at 8:30 a.m.
The presentations begin at 9:00 a.m.
See inside pages for map and location.

MEETINGS AND SPECIAL EVENTS

MARCH 1997

MEMBERSHIP • MEETING INFO

OCIPUG Voice Hotline (714) 662-2939
OCIPUG BBS (714) 751-3242
OCIPUG WEB Page <http://www.ocipug.org>

SIG SPACE □ HEADQUARTERS

1520 Brookhollow Drive Suite #38
Santa Ana, California

OUR MAILING ADDRESS

Orange Coast IBM PC User Group
1500 Adams Ave. #105, Costa Mesa, CA 92626

	SUN	MON	TUE	WED	THU	FRI	SAT
M A R C H	23	24 <i>Executive Board Meeting A6.5</i>	25 <i>BBS Workshop E7 / Committee B6</i> Pers. Finance A7	26 Windows 95 Startup A9:30 am dBase A7 Network B7	27 <i>Publications Committee B7</i> Hardware A7	28 OS/2 Warp Connect A7.5	1 New User/ New Mem. A9 DOS and Utilities A1
	2	3 WordPerfect A7	4 Spreadsheet A7	5 Windows 95 Startup A9:30 am Genealogy A7	6 DeskTop Publishing A7	7 UNIX/Linux A7	8 Programming A9 Delphi Beginners A1
	9	10 Windows 95 A7	11 <i>BBS Committee B6</i> Modem A7	12 Internet Beg. A9:30 am Genealogy II A7	13 Microsoft Office A7	14 Internet A7	15 3D Studio A10 Investing A2
	16	17 Lotus AMI/Word Pro A7	18 SIG Oper. Comm. A9 OS/2 A7	19 Windows 95 Startup A9:30 am Windows 3.1 A7	20 Now What Do I Do? A7	21 <i>Readme.doc articles due</i> GeoWorks A7	22 General Meeting OCC - 9 am Science Hall Program Comm. OCC - Noon Internetworking Comm. A2
	23 <i>ACP Swapmeet</i>	24	25 <i>BBS Workshop E7 / Committee B6</i> Pers. Finance A7	26 Windows 95 Startup A9:30 am dBase A7 Network B7	27 <i>Publications Committee B7</i> Hardware A7	28 OS/2 Warp Connect A7.5	29
	30 <i>Easter</i>	31 <i>Executive Board Meeting A6.5</i>	1 Spreadsheet A7	2 Windows 95 Startup A9-30 am Genealogy A7	3 Desktop Publishing A7	4 UNIX/Linux A7	5 New User/ New Mem. A9 DOS and Utilities A1

DAYTIME SIGs are being considered. Advise Preston Hill (714-893-2403) of topics desired.

For latest meeting dates and topics, check Hotline (714-662-2939), BBS Bulletin #5 (714-751-3242), and WEB page (<http://www.ocipug.org>).

Call the Facilities Improvement and Maintenance Committee chairman, Red Davidson, at (714) 548-0413 for any donations of funds and/or equipment for our SIG facility.

CALENDAR SYMBOLS

A	SIG Room A
B	SIG Room B
E	Equipment Room
8, 9, 10	8 a.m., 9 a.m., 10 a.m.
1, 2, 7	1 p.m., 2 p.m., 7 p.m.
6.5, 7.5	6:30 p.m., 7:30 p.m.

Special Interest Group Meetings held at the OCIPUG SIG space.

3D Studio 3rd Sat Mar 15
10:00AM Room A

Leader: David Carroll 714-775-3130

We discuss the new Windows NT based 3D Studio Max and review its capabilities. Call SIG Leader for specific topics and details.

Lotus AMI/Word Pro 3rd Mon Mar 17
7:00 PM Room A

Leader: Stan Sabin 714-968-7307

Lotus Ami Pro and Lotus Word Pro are discussed. Call SIG Leader for specific topics and details.

dBASE 4th Wed Mar 26
7:00PM Room A

Leader: Max Lockie 714-720-8170
Guru: Tom Toner 714-537-9175

In this last of the 3-part series moving from DOS to Visual dBASE we cover programming fundamentals, event-driven applications, and object-oriented programming.

Delphi Beginners' 2nd Sat Mar 8
1:00PM Room B

Leader: Maurie Scymour 714-633-2914
Guru: Greg Stevenson 714-457-9621

Each meeting will cover another part of Borland's Delphi, one of the newest packages for developing programs for the Windows environment. Call SIG Leader for specific topic and details.

Desktop Publishing 1st Thu Mar 6
7:00PM Room A

Leader: Charles Schreiber 714-377-0439
Co-leader: Preston Hill 714-893-2403

We will continue to use MS Publisher to create templates, master pages, styles, etc for publishing the SIG Guide and Readme.Doc. Questions, tips and tricks using PageMaker will also be discussed.

DOS and Utilities 1st Sat Mar 1
1:00PM Room A

Leader: Ed Miller 714-470-9319
Co-Leader: Richard Black 714-536-0036
Guru: John Goodman 714-537-6400

We'll take some of the mystery out of the use of a basic DOS tool -- DEBUG. We'll even cover how to do a format of your hard disk, one of the more popular uses of DEBUG. We'll finish on questions pertaining to configuring of CONFIG.SYS.

Now What Do I Do? 3rd Thu Mar 20
7:00PM Room A

Leader: John Donan 714-633-6616
Guru: John Goodman 714-537-6400

Learn how experts in different areas solve present and future PC-related problems that you and others bring. Experts-of-the-month are John Goodman and Mike Springer. Bring your questions, preferably on disk or paper, and a blank (1.44MB) diskette. *Take notes to remember the information presented.*

Genealogy 1st Wed Mar 5
7:00PM Room A

Leader: Stan Sabin 714-968-7307

Genealogy computer programs are discussed with primary emphasis on Windows-based programs such as Ancestral Quest (PAF for Windows). Call SIG Leader for specific topics and details.

Genealogy II 2nd Wed Mar 12
7:00PM Room A

Leader: Preston Hill 714-893-2403

We will continue to describe gathering records from the LDS Family History Center documents, especially the records on CD-ROMs. Matching and merging of new records into your databases will be shown using Pedigree Pursuit, PAF, Ancestral Quest, and other programs as time permits.

Geoworks 3rd Fri Mar 21
7:00PM Room A

Leader: Paul Fuller 714-662-7801
Co-Leader: Reg Roberts 714-642-5399

Questions, tips and demonstrations will follow a Beginners Q&A, including setup and configuration tips. Bring a disk with problems! Call SIG Leader for specific topics and details.

Hardware 4th Thu Mar 27
7:30PM Room A

Leader: Bob Basaraba 714-559-6539
Co-Leader: Preston Hill 714-893-2403

Bring your questions, tips and tricks for an initial Q&A session. We will also refine our techniques and questions to ask so as to be a truly intelligent computer buyer. Bring your own computer for help and to demonstrate hands-on problem solving.

Internet 2nd Fri Mar 14
7:00PM Room A

Leader: Richard Armenteros 714-378-9321
Guru: Jay Benesh 818-568-0655

We will demonstrate "bringing life to your web site" by using animated GIFs, java, etc.

Internet DAY 2nd Wed Mar 12
9:30AM Room A

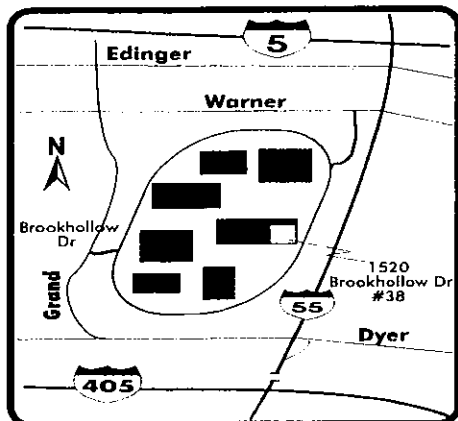
Leader: Frank Disparte 714-960-7494
Co-Leader: Preston Hill 714-893-2403

We will have an extensive Q&A review session and will demonstrate sending, receiving, and saving e-mail over the Internet.

Investing 3rd Sat Mar 15
2:00PM Room A

Leader: Tony Mellini 714-536-8733

We will continue discussion of Quicken TurboTax 1997 and the new Quicken "Financial Planner" deluxe.



SIG Space and Headquarters

Most evening SIGs are held from 7 p.m. to 10 p.m. at our SIG space and Club headquarters:
1520 Brookhollow Drive, Suite #38
Santa Ana, California

The Brookhollow Office Park is easily accessible via the northbound and southbound Dyer Road exits from the 55 Freeway. Abundant, well-lit parking is available a few feet from the ground level entrance.

For late-changing information:

OCIPUG Hotline: 714-662-2939
OCIPUG BBS: 714-751-3242
OCIPUG WEB Page: <http://www.ocipug.org>

Visitors are always welcome please join us!

Visitors are welcome at all SIGs and monthly General Meetings.

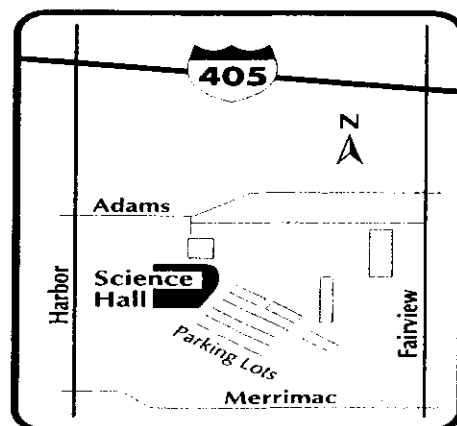
<p>Microsoft Office 2nd Thu Mar 13 7:00PM Room A</p> <p>Leader: Ken Kamber 714-637-4496</p> <p>Ideas will be exchanged concerning the use of MS Word and linking with other MS Office components. Construction of an OCIPUG letterhead will be covered. If we have a new user present, we will start from scratch.</p>	<p>OS/2 WARP Connect 4th Fri Mar 28 7:30PM Room A</p> <p>Leader: Bob Basaraba 714-559-6539 Co-Leader: Steve Schiffman 714-531-0376</p> <p>Features of OS/2 Warp Connect are discussed with emphasis on connecting to the Internet and local networks, including generating HTML documents. Call SIG Leader for specific topics and details.</p>	<p>Windows 95 2nd Mon Mar 10 7:00PM Room A</p> <p>Leader: Frank Disparte 714-960-7494 Guru: Bill Phillips 714-281-8171</p> <p>Share your problems and solutions for installing and using Windows 95. Call SIG Leader for specific topics and details.</p>
<p>Modem 2nd Tue Mar 11 7:00PM Room A</p> <p>Leader: Kim Kymlicka 714-495-1319 Co-Leader: David Yap 714-847-1517 Guru: Michael Springer</p> <p>An extensive opening Q&A session is followed by discussion of special features of modems, especially as pertain to connecting to the OCIPUG BBS and to the Internet. Call SIG Leader for specific topics and details.</p>	<p>Personal Finance 4th Tue Mar 25 7:00PM Room A</p> <p>Leader: Max Lockie 714-720-8170</p> <p>A Q&A session will cover Quicken, QuickBooks and other DOS and Windows programs for managing your personal and small business finances. Call SIG Leader for specific topics and details.</p>	<p>Windows 95 Startup Weekly Wed Mar 5,19,26 9:30AM Room A</p> <p>Leader: Rudy Wolf 714-528-3715</p> <p>Weekly, except 12 March, DAYTIME SIG to share your tips, tricks, problems and solutions for installing and using Windows 95. Call SIG Leader for specific topics and details.</p>
<p>Network 4th Wed Mar 26 7:00PM Room B</p> <p>Leader: Francis Reed 714-733-1750 Co-Leader: Ken Kamber 714-637-4496</p> <p>Windows NT Server v4 system administrator tools will be discussed.</p>	<p>Programming 2nd Sat Mar 8 9:00AM Room A</p> <p>Leader: Francis Reed 714-733-1750</p> <p>We'll use Python, an object-oriented scripting language, and the Tk widget-set to create GUI interfaces under the X-Window System. Python can be downloaded from http://www.python.org.</p>	<p>Windows 3.1 3rd Wed Mar 19 7:00PM Room A</p> <p>Leader: Richard Hunter 714-968-6362</p> <p>We will have the usual questions and answers, and an open potpourri. We will then take up the problems of finding unused DLLs and removing them. We will also look at duplicate files and how to identify them for removal.</p>
<p>New User/New Member 1st Sat Mar 1 9:00AM Room A</p> <p>Leader: John Lunsford 714-995-0947</p> <p>This third of a 4-part series will explain the various operating systems: DOS, OS/2, UNIX, and Windows 95. You can begin with any part.</p>	<p>Spreadsheet 1st Tue Mar 4 7:00PM Room A</p> <p>Leader: Neil Carman 714-964-1901</p> <p>Features and tips/tricks for using various DOS and/or Windows based spreadsheets are discussed. Call SIG Leader for specific topics and details.</p>	<p>WordPerfect 1st Mon Mar 3 7:00PM Room A</p> <p>Leader: Jeff Sinn 714-775-2390 Co-Leader: Richard Baznik 714-669-8974 Co-Leader: George Austin 310-375-7213</p> <p>We will continue to review the basics of WordPerfect for Windows as well as more on how to convert files from strange or garbled formats into WP merge files without re-entering data.</p>
<p>OS/2 3rd Tue Mar 18 7:00PM Room A</p> <p>Leader: Steve Schiffman 714-531-0376 Guru: Gary Granat 714-731-0457</p> <p>We will demonstrate various utilities and other features to help you manage OS/2. Call SIG Leader for specific topics and details.</p>	<p>UNIX/Linux 1st Fri Mar 7 7:00PM Room A</p> <p>Leader: James Clymer 714-840-8238 Co-Leader: Jim Kennedy 310-436-4945</p> <p>We discuss "UUCP"—Unix to Unix Copy Program—the forerunner of the current Internet and still being used. Files to be transferred to another machine are queued in a spool directory. One machine contacts the other, they exchange appropriate files, and automatically disconnect.</p>	<p>General Meeting 4th Sat Mar 22 9:00AM OCC Science Lecture Hall</p> <p>Symantec presents new Windows 95 contact manager—ACT!3.0; and utilities to find and fix problems—PC Handyman and CrashGuard. John Goodman discusses PC Basics.</p>

Monthly General Meetings

Orange Coast IBM PC User Group (OCIPUG) meets in the Science Hall of Orange Coast College in Costa Mesa, California. Random access question and answer session begins at 8:30 am, and presentations begin at 9 am on the 4th Saturday of the month, unless otherwise noted.

Ample free parking is available on campus lots off of Adams, Merrimac and Fairview (see map at right). All facilities and parking are handicap accessible.

Visitors are always welcome ☐ please join us.



OCIPUG Membership Information

Orange Coast IBM-PC User Group (OCIPUG), a non-profit all-volunteer organization, was formed in 1985 and has grown to become one of the most respected user groups in the country. Our purpose is to provide computer enthusiasts with an opportunity to gain related knowledge and to offer assistance when needed.

An individual, family or student (verified 12 undergraduate units or 6 graduate units) membership includes:

- a subscription to *Readme.Doc*, OCIPUG's monthly newsletter
- discounts on public domain, shareware and commercial software
- access to OCIPUG's online services: a local bulletin board and our World Wide Web site at <http://www.ocipug.org/>
- an opportunity to purchase Internet e-mail access through OCIPUG's bulletin board for an additional \$12 a year per member
- eligibility for the drawing at the monthly general meeting
- a Support Group Hotline

To become an OCIPUG member, complete the application below and mail it along with your check or money order to:

OCIPUG

1500 Adams Avenue #105

Costa Mesa, CA 92626

To request more information, call: (714) 662-2939

Benefits of OCIPUG Membership

OCIPUG is a valuable resource for computer users. Help is readily available to assist with software or hardware problems. You will get answers to your questions, learn more about computers or a particular program, attend Special Interest Group (SIG) meetings and exchange ideas and information on related issues.

OCIPUG monthly general meetings are a great place to see new product demonstrations and the latest releases of established products, often prior to initial shipment. At these meetings we often host the industry's top-of-the-line manufacturers such as Microsoft, Novell, Lotus, IBM and others who send their representatives to demonstrate their latest products. Some of our guest speakers provide significant insight into current hardware and software issues that affect the industry as a whole.

OCIPUG's online services include a BBS, (714) 751-3242, which runs at speeds up to 14.4Kbps, and a World Wide Web home page which contains useful information about the group and its educational resources. We also carry a full line of public domain and shareware software available on disk at our general meetings and as downloads from our BBS.

OCIPUG publishes an award-winning newsletter, *Readme.Doc*, which contains insightful and informative articles and product reviews by OCIPUG members and interesting reprints from other user group newsletters from around the country.

OCIPUG has more than twenty-five SIGs that meet at various times during the month. These SIGs focus on specific areas of computing and often host speakers with expertise in that field. It would be difficult to find such an abundance of knowledge anywhere that is so readily available to all our members.

OCIPUG has it all! Why not join today?

Orange Coast IBM PC User Group

1500 Adams Avenue #105
Costa Mesa, CA 92626

Today's Date: _____

RM

Title: Mr. Mrs. Ms. Dr. Prof. Hon. (Circle one)

Membership: New Renewal

First Name: _____

Last Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Home Phone: () _____ Work Phone: () _____ Fax: () _____

Occupation: _____ Company: _____

Individual Membership? Family Membership? Family Member(s) Names: _____

E-mail address: _____

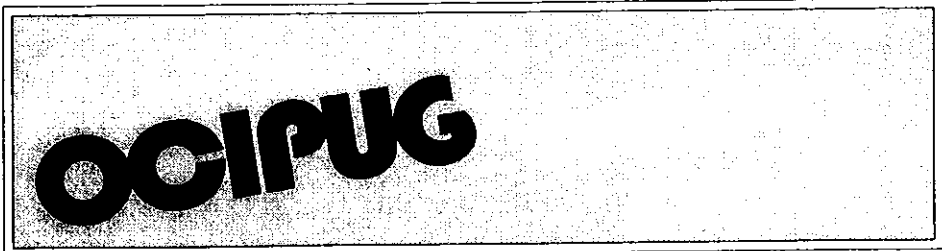
Annual Dues:	Individual:	\$45.00	\$ _____
Make check payable to OCIPUG	Family:	\$60.00	\$ _____
and mail to the above address	Full-time student (U-grad 12 units; grad 6 units)	\$25.00	\$ _____
or bring to the General Meeting.	Internet E-mail: \$12/person/yr. * # persons X	\$12.00	\$ _____
	Donation:	\$ _____	\$ _____
* Requires signed Acceptable Use Agreement which will be mailed to you upon receipt of your application.	Total Amount Paid:	\$ _____	\$ _____

Have you been a member of OCIPUG before? _____ Type of computer: 8088/86 (XT) 286 AT 386

If so, what was your membership number? _____ 486SX 486DX Pentium Other _____

I heard about OCIPUG from: _____ Modem? _____ Printer: _____

I consider my skill level to be: Beginner Intermediate Advanced Fax Capability? _____ Type of Monitor? _____



The members listed below have generously offered to serve as resources for other members in need of assistance with specific hardware or software problems. They are there for you, but please bear a few things in mind:

- The times listed are when these volunteers are available to assist you. Please respect their times by limiting your calls to the hours indicated.
- Your questions should be specific and reasonably brief. Consult your manual, tech support, etc., first, so as not to take up their time needlessly.
- All of our volunteers have expertise in the areas shown, but nobody knows everything, so be understanding by not expecting them to know everything.
- This service is free, available to our members only. Our volunteers are not doing this for personal gain, but as a service to benefit their fellow PC users, thereby making OCIPUG a stronger organization.

Abraxas

Kevin Post — Anytime 969-9495

AccPac Plus

Donna Fulmizi — .8 a.m.- 8 p.m.....897-3371

AccPac Simple Accounting

Ron Collins — 6-10 p.m. M-F
 Wkends after 9 a.m. 493-6520
 Christian Malm — 9 a.m.-9 p.m. M-F
 Anytime Wkends 966-5339

Ami Professional

Mark Burrell — 9 a.m.-12 noon 777-2130
 Stan Sabin — 5 p.m.-9 p.m. M-F ... 968-7307
 Richard Sino — 6 p.m.-10 p.m. 951-1892

Approach

Maurie Seymour — 9 a.m.-9 p.m. M-F.....
 633-2914

BBS (OCIPUG's Bulletin Board Service)

Preston Hill — 9 a.m.-9 p.m..... 893-2403

BASIC

Herb Huey — 6 p.m.-10 p.m. 525-1608

Champion Business Systems

Kevin Post — Anytime 969-9495

Clarion

Mark Burrell — 9 a.m.-12 noon .. 777-2130

Corel/Ventura

John Goodman — 2 p.m.-12 mid 537-6400
 (Preferred):..... agoodman@earthlink.net

Clipper

Bob Wendorf — Anytime 892-1031

dBase IV

Preston Hill — 9 a.m.-9 p.m. 893-2403

dBase Programming

Tom Toner — 10 a.m.-8 p.m. 537-9175

Disk & Memory Management

Harv Haight — 9 p.m.-11 p.m. 546-0820
 John Goodman — 2 p.m.- 12 mid...537-6400
 (Preferred): agoodman@earthlink.net
 Bill Krehbiel — 24hrs daily 645-8561

DOS

Harv Haight — 9 p.m.-11 p.m. 546-0820
 Herb Huey — 6:00 p.m.-10 p.m. 525-1608
 John Goodman — 2 p.m.- 12 mid...537-6400
 (Preferred): agoodman@earthlink.net
 Bill Krehbiel — 24hrs daily 645-8561

Excel

Herb Huey — 6:30 p.m.-10 p.m. . 525-1608
 Mark Burrell — 9 a.m.-12 noon .. 777-2130

Fortran

Herb Huey — 6 p.m.-10 p.m. 525-1608

FoxPro

Stan Hetrick — 6 p.m.-10 p.m. M-F
 Anytime Wkends 774-3115

Genealogy

Stan Sabin — 5 p.m.-9 p.m. M-F . 968-7307
 Preston Hill — 9 a.m.-9 p.m. 893-2403

Hardware

John Goodman — 2 p.m.-12 mid. 537-6400
 (Preferred): agoodman@earthlink.net
 Harv Haight — 9 p.m.-11 p.m. 546-0820
 Bill Krehbiel — 24hrs daily..... 645-8561

MAS 90

Christian Malm — 9 a.m.-9 p.m. M-F
 Anytime Wkends..... 966-5339

PCTools

Preston Hill — 9 a.m.-9 p.m. 893-2403

PageMaker

Preston Hill — 9 a.m.-9 p.m. 893-2403
 Charles Schreiber — 9 a.m. — 9 p.m. 377-0439

Paradox DOS/Windows

Jim Samuelson — 6 p.m.-10 p.m. ... 472-9822

PerForm

Richard Sinor--6 p.m-10 p.m.M-F 951-1892

Real Estate Software

Stan Sabin — 5 p.m.-9 p.m. M-F .. 968-7307

Q&A

Mark Burrell — 9 a.m.-12 noon 777-2130
 Terry Carrier — 8 a.m.-9:30 a.m.
 7:30 p.m.-9 p.m. 774-2018

QModem/ProComm

Bill Krehbiel — 24hrs daily.....645-8561

Quattro Pro

Preston Hill — 9 a.m.-9 p.m. 893-2403
 Mark Burrell — 9 p.m.-12 mid 777-2130

QuickBooks for Windows

Cathy Hall — Anytime 434-7302

Quicken

Preston Hill — 9 a.m.-9 p.m. 893-2403
 Ron Ross — 6 p.m.-10 p.m. M-F
 Anytime Wkends 964-5137

Quickpay

Ron Ross — 6 p.m.-10 p.m. M-F. 964-5137
 Anytime Wkends

Stacker

Harv Haight — 9 p.m.- 11 p.m. 546-0820
 John Goodman — 2 p.m.- 12 mid ... 537-6400
 (Preferred):agoodman@earthlink.net
 Bill Krehbiel — 24hrs daily.....645-8561

Windows 3.x/95

Richard Hunter—9a.m.9p.m.M-Sa 968--6362
 Bill Krehbiel — 24hrs daily.....645-8561

Microsoft Word

John Goodman — 2 p.m.-12 mid 537-6400
 (Preferred):agoodman@earthlink.net

Microsoft Works

Bill Krehbiel — 24hrs daily.....645-8561

WordPerfect for DOS

Mark Burrell —9 a.m.-12 noon 777-2130
 Preston Hill — 9 a.m.-9 p.m. 893-2403

WordPerfect for Windows

Richard Baznik — 9 a.m.-6 p.m .. 669-8974

(Note: If you would like to be listed here as a volunteer to help with any PC-related subject, please call Preston Hill (714-893-2403) or leave a message on the BBS. We need volunteers in many more software and hardware areas. The success of this program depends on your help.)

Quicken Financial Planner for Win 95 & 3.1

Tony Dopazo

Overview

This program aims to assist your development of a financial plan. The program guides you through a series of interview questions and workbooks which examine what you have in savings and investments, what additional dollars you plan for savings, and queries your risk tolerance for investments. Interview questions continue by examining your retirement desires and assessing your current financial condition. *WORKBOOK* inputs produce analyses which answer the questions: Will your present and planned actions achieve or fall short of the retirement lifestyle you desire? Can you afford to send your children to college? How much life insurance do you need? How well are your savings and investments performing? It answers these and other questions that you might bring to a certified financial planner. You may not feel comfortable developing a financial plan without assistance, but with this program you will definitely achieve a level of planning which will prove very rewarding. With the development of your plan you will be well prepared to discuss the more intricate details of financial planning and estate planning with a professional planner. From my personal experience in the field of financial planning I can state without reservation that this program will permit you to accomplish a commendable plan.

Installation

No problems were experienced with the installation. If you have never before installed a program by CD-ROM you will find this program simple and straightforward. There are options one may install, and for this review we installed *PLAN* (9,589Kb), *MUTUAL FUND DATA* (2,072Kb), and the *Internet Access* package (3,164Kb), for a total of 14,826Kb.

Documentation

An excellent User's Guide provides detailed information in an easy to read fashion with instructive steps throughout the manual. From the introductory "What's New in Quicken Financial Planner 2", a useful table of contents, easy to read chapters, Appendix D which neatly outlines what goes in each workgroup, to an index of 12 pages, the documentation is excellent.

Technical Support

We did not have to call for support. Appendix C is very detailed as regards support and lists a toll line for technical support for the program and another toll line for support regarding Intuit online services.

Product Performance

A novice can use this program with ease. While the program indicates a *QUICK PLAN* can be completed within fifteen minutes, a caveat would include the entry of approximate data. If more exacting data is your goal you should have it available. Creating the *FULL PLAN* will take an hour or more to complete. Obviously, the more detailed and the more exacting you search your data entries the longer it will take. In this review we exercised both options, and though *QUICK PLAN* does provide instant feedback, it is simplified, focusing on a few key elements: how much you earn, save, and spend, concluding with an estimate of your needs in retirement. *FULL PLAN* worked much better for our needs, but you can move from *QUICK PLAN* to *FULL PLAN* at a later time. Updating, changing entries, and providing more detail is as easy as accessing the workbooks and editing the previous entries. If you are already retired we recommend you start with *FULL PLAN*. You probably have more extensive data and details you will want to include in your planning. The difference is in the degree of detail permitted and more areas of financial concerns which can be included. *FULL PLAN* not only treats more detailed entries and more financial concerns but also looks at various stages of the life cycle: young and unmarried, married with no children, married with young children, buying a home, children approaching college, financing college, pre-retirement planning, and retirement. Have you planned well? Is your plan working? How must you modify your plan to meet your wants and needs? What about rearranging investments? This program also includes suggestions to promote a balanced portfolio to attain your objectives. The treatment of annuities, government pensions, social security, and life insurance, including both term and cash value insurance. All these vital concerns can be examined with this pro-

gram. For those using Quicken, information on investments, mortgages and other loans, as well as living expenses, can be imported to Financial Planner. With tax information importable from Turbo Tax. These importable features were not tested for this review as we did not have the data ready for importing. A most helpful utility included in Financial Planner is the *MUTUAL FUND FINDER*. To help you find mutual funds that meet your investment objectives, Quicken Financial Planner includes data from a leading provider of investment information, Morningstar, Inc. This data is accessed using *MUTUAL FUND* menu and selecting *MUTUAL FUND FINDER*. The Intuit edition of Netscape Navigator which comes with Quicken Financial Planner provides a capability to access the free Quicken Financial Network (QFN) on the World Wide Web. Using your modem to access QFN, you can download low-priced quarterly updates of the mutual fund data in *MUTUAL FUND FINDER*. When we checked this feature the cost was \$4.95 for a quarterly update. Other financial information is available at no cost from the Quicken Financial Network. With data entries and previews completed, you can print out a quality financial plan by accessing the final workbook in *ACTION PLAN*. This printout can be customized to your desire for display of information, the graphs, reports, and tables you desire and then selecting *PRINT PREVIEW* to view before printing. Selected graphs, tables, reports, or analyses can be printed without having to print the entire plan. When you choose to print your financial plan, you gain a benchmark to chart progress, and to discuss with a financial planner as needed.

Summary

As stated earlier, from my personal experience as a certified financial planner, this program permits you to produce a most creditable financial plan. Though your personal planning may require professional assistance as regards trusts, estate planning and other aspects of advanced planning, you will find this program very beneficial before you

Corel WordPerfect Suite 7 Part two

Jeff Sinn

seek professional assistance. Personally, I plan to complete our *FULL PLAN* in more detail, with more precise inputs, as we test importing from both Quicken and Turbo Tax. As regards program value in terms of productivity, cost and system resources, this program is a winner. Another point of importance is the built-in uninstaller. We did not test this uninstaller, but it is comforting to know it exists, and more windows programs should be as considerate.

Product:
Quicken Financial Planner
CD-ROM Ver. 2

Producer:
 Quicken Investment Services, Inc. Subsidiary of Intuit

P.O.Box850
 Mountain View, CA 94039-7850

Phone: main (415) 944-6000
 product support (505) 896 7170

System Requirements:

IBM compatible 486/33 or higher PC
 Windows3.1or 95
 DOS 5.0 or higher
 8 MB RAM minimum (640KB base)
 HD Drive 16 MB free disk space
 MSCDEX 2.2 or higher
 MPC2 compatible CD-ROM drive
 16-bit sound board
 Speakers
 256 color VGA video (minimum)
 9600 bps modem or faster to access the internet
 Any windows supported printer

Price:

The street price in Orange County is about \$41.95.

The availability of the Financial Suite is far greater than the stand alone Financial Planner. Product may be obtained direct from Intuit for \$39.95 by calling 1-800-446-8848.

As I mentioned in first part of this review, my computer is not the most modern a 486DX33 . I took advantage of the recent favorable prices on memory to upgrade to 24 MB, and that has made a noticeable difference in speed, particularly with Spell-As-You-Go. As you might recall, Spell-As-You-Go places red hash marks under any word it does not recognize. With this enabled (with only 8 MB of memory), using the cursor keys to move the insertion point took several seconds of thinking by the computer before the cursor would move. Based on the improvement in performance I have experienced, I agree with Corel that you should have at least 16 MB to run these beefy applications properly.

Although the Help system for WP7 is similar to previous versions, it remains an impressive component. The full documentation for all the products is on the CD-ROM and you can get various levels of help in WP. The Help Topics include a general Contents page and a comprehensive index if you know which topic you are looking for. If that is not sufficient, you can search for a key word using Find, which indexes all the words in the Help system. In addition, you can use Coaches to guide you through various procedures and QuickTasks to complete the task for you.

QuickTasks are tools that help you to perform everyday tasks like Create a Letter or Create an Organizational Chart by using the different applications in the Suite. You start QuickTasks by clicking its icon on the Windows 95 Taskbar (none of the applications needs to be running to start). QuickTasks will load the proper applications and guide you along the way to complete your task.

Or, you can also ask the PerfectExpert a question in your own words, like How do I send a fax and you will be presented with a list of possible help topics. This seems to work but it does take a long time to chew on the request. If you have any clue to a key word in your question, you will probably be much happier using the Index or Find. Also in the Help menu is a direct link to WP's Documentation and Technical Services on the Web; it automatically fires up your

browser and sends you directly to WordPerfect's help page. Well, it actually sends you to a nonexistent page, but the real one is easy to find.

The tight integration makes using the applications in the Suite easy. The major programs (WordPerfect, Quattro and Presentations) have the same Menu bars and Power bar icons. They also share common tools, such as the Speller, Thesaurus, Grammatik, and the Address Book. WP provides a 300-level undo feature and allows you to save the history with the document. Using QuickFonts, WP also keeps track of the last 10 fonts you used exactly as they appeared in your document (including typeface, size, color, etc.), so that those fonts that you commonly use are readily available.

Although I am most acquainted with WordPerfect, I also tried out the other two major applications, Quattro Pro and Presentations. I was completely unfamiliar with Presentations, but found that I could prepare a serviceable slide show with surprising ease. The program provides samples and walks you through the creation of Title, Bullet, Text, Organizational and Data charts. The Gallery starts you out with preselected combinations of background and layout that you can use as-is or customize to your needs. You can also easily vary the transition effects, add sound and vary the timing of the slides. Presentations also has all of the drawing tools you might expect (various lines, closed objects, arrows, etc.) to use to dress up your slide show or create a drawing from scratch. Clicking on the Draw or Chart icons in WordPerfect, brings up Presentations and inserts the completed drawing or chart as an OLE object in the document.

I also worked with Quattro Pro 7 and found it to be an excellent spreadsheet. Its look and feel is very similar to Microsoft Excel (which I use regularly) and it seems to have about the same feature set. Since I am a longtime WordPerfect user, I was hoping that I could use Quattro Pro as my working spreadsheet to take advantage of the Suite integration and user interface. However, I

Continued on page 16

HARDWARE SIG

Norm Bergman

In the absence of Bob Basaraba, the January SIG was ably led by David Yap. David's guest was Anthony Suite representing Futurenet. Their product uses a small box (\$500) connected to your TV, and internet access (\$19.95/mo.) using a built-in 14.4 modem. Anthony used an optional keyboard (\$89) which must be aimed at the box exactly like a TV remote and an optional remote control similar to a TV/VCR control with added keys such as control, enter, page up/down, arrow, etc. He accessed the OCIPUG web page and his company's, which was pitching all manner of products in a 'slide show' of TV clips. These products and services could be obtained by pushing the right buttons on the box (or remote keyboard or remote control). The box has ports for optional hard drives, CD-ROM, printer, or your computer. The setup is supposed to appeal to those that find PCs too intimidating and/or expensive.

There is a commercial aspect to the presentation as well. The cost of your equipment can be offset by persuading schools or other institutions to log on. Commissions and percentage obtain when you have others working for you similar to the setup used by Amway. Mr. Suite left literature for anyone interested in more details.

John Snyder brought his computer with a problem. His mouse would not work. The mouse did work on another computer. Kevin Moser had John run Debug and explained it to us. He tried installing his mouse on Com 2 as well. These measures failing to achieve result, Kevin ran his Microscope program which was very instructive but did not reveal the problem. When John opened up the computer it was discovered that an extra card had been installed to give him a second com port. This was removed and VOILA! John has a mouse. He plans to obtain an extra socket for the back of his set and connect to existing pins on his board, giving him the serial port he needs for an external device.

Victor Olcott brought up a topic that several of us have been discussing of late. It seems that there are many new users, or old users for that matter, that have many basic hardware problems or interests. We de-

cidated that at the next meeting we will outline some of these concerns and coordinate with the NEW USER SIG and the WHAT DO I DO NOW? SIG to plan some basic hardware related Q AND A sessions, perhaps targeting certain aspects for given meetings. Hopefully, we will be able to have some of our gurus to assist, along with the several very competent members that attend the Hardware SIGs. It was decided to ask the members at the general meeting to submit some of their hardware concerns as well.

Another topic of discussion was the relative merits or disincentives to using the BBS versus the Website. Good points were made for each: it seems there is room and need for both.

Internet Daytime SIG

Dale Wendland

At the January meeting, Frank Disparate provided attendees an article that outlined tools for searching the Internet. The "buzz" word for the meeting was "Metasearch Tools." An article published in PC World, December 1996, defined these tools as being a Web site or program that submits your query to several engines simultaneously, then rounds up the most likely suspects on a single page.

The article defined boolean operators (in a table format) as the "meat and potatoes" of Web-site engines. The group reviewed two of nine boolean operators defined. First, the "and" operator connects two search terms, both of which must appear in each Web page on the result's list. Secondly, the "or" operator that connects two words, at least one of which should appear on each Web page returned by the query. They noted that search engines vary so the user must check the help files of that respective engine before submitting elaborate queries. If no hits or too few are returned, the query submitted may be too narrow. Submit another query with fewer words or one with different or fewer specific words. The opposite of this would be the search returning too many hits. This may show that the query is too broad and the user may have to be more specific on a second try.

The handout provided to SIG attendees (reproduced from the published article, Web SEARCHING, in PC World, Dec 96) was extremely helpful in providing a table listing operators, their function and examples of each, and a search engine that supports the operation. This article would be most helpful to those who want an introduction to boolean operators and how to use them.

The article stated that "one search site does not fit all." It provided ("Simple Art of Searching") a table of each major search site, URL, and a summary description as well as pros and cons. They emphasized that the user should not be afraid to try different search engines. Often the same query on other engines will turn up completely different hits. All of the attendees were reminded to check the help area of each search engine to obtain its individual characteristics.

The remaining time was spent on the Internet testing simple boolean operators and observing the results. Alta-Vista, Magellan, and Excite search sites were connected to provide a hands-on use of various stated queries. Alta-Vista (<http://www.altavista.com>) and Excite (<http://www.excite.com>) were both identified as large fast search engines each having pros and cons. Magellan (<http://www.mckinley.com>) is a family oriented Web directory and search engine.

INVESTING SIG

Tony Mellini

We started the January meeting by reviewing working examples of problems setting up stock selection strategies using:

- a) Trend Setter &
- b) Stock Watch List

programs in VectorVest ProGraphics version 3.0 & 4.0. Vectors related to stock value, safety, and market timing were also reviewed. Individual users worked out the answers to their own questions.

Russell Merrifield assisted by answering specific questions that were asked by working with examples on the computer. There were also some recurring questions, such as:

a) we had some difficulty in Program Manager typing Stock Symbols and activating stocks in WatchList Menu, and

b) can you sort Stock Portfolio by Name? If so, what options do you have?

We showed some examples of this problem which still has not been resolved by the Vectorvest Programmers. A newer version will be released soon that offers other options and is more user friendly than the current version.

Now What Do I Do?

John C. Snyder

The December SIG was under the very capable leadership of well-known author and computer expert, Dr. John Goodman. The discussion is customized at each meeting to the interests, desires, and needs of those who attend the meeting. This is accomplished by OCIPUG's well-established and popular "Random Access" - the process of taking and answering computer-related questions from those attending the meeting. This SIG strives to have every meeting meet the needs of each participant.

Many of this month's questions and answers centered around Hardware and Peripherals. Some of the more pressing issues discussed were: Printers, Boot-up Problems, RAM Interaction with other parts of the system, the Internet, and Multi-Media Readiness. Also discussed were Repair versus Replace Strategies for worn or defective components.

Some of the highlights of ideas, user tips, and suggestions given to the participants were:

ø Due to the rapidly-changing nature of the Computer Field, one should only buy hardware to meet their current needs and for a maximum of six months into the future.

ø To economically justify a new hardware purchase, it should provide improvement which is at least double when compared to your current level of performance.

ø When working to trouble-shoot a problem on a computer, do a "Cold Boot" (full power OFF, wait for the Hard Drive(s) to come to full stop, then power ON) after

each change that's been made. This is important because sometimes portions of a PC and its attached devices may not fully reset themselves if you only restart it by either the "warm boot" method (pressing the Ctrl, Alt, and Del keys simultaneously) or a the "cold boot" method (pressing a reset button, if your PC has one of them).

Everyone is welcome and encouraged to join us on the third Thursday of each month in SIG Room A at 7 PM. Bring your computer questions and problems for an interesting, lively, and extremely helpful discussion.

PERSONAL FINANCES SIG

*Audrey Wolden Preston Hill
January 28, 1997*

In Max Lockie's absence, the January SIG meeting was conducted by Preston Hill, ably assisted by Louise McCain, one of the six members present. Using her own computer, she gave us a demonstration of Quicken 6 for Windows and Turbo Tax, followed by Preston Hill's demo of his setup for Quicken. He recommends for all programs that the data files be kept separately from the program files for ease of backup and overall control.

Quicken has a fantastic memory; you need type only the first couple of letters of a transaction entry and it will supply the rest. You can also program for automatic entries to be made every month. Louise demonstrated tracking investments as well as basic check book transactions.

Louise went on line through AOL to track fictitious stock holdings but was unable to complete the demo as the modem settings needed to be changed. Her CDRom, which she did not have with her, provides voice help, she said. One of the features of the demo was to obtain the average, including gain or loss, of holdings in an investment.

Following Quicken, she showed us Turbo Tax and how she uses it for completing tax forms. There are two ways to use the program. One is the forms method in which you need to complete work sheets; the other is the question and answer method. This is easier for many people. She cautioned on

the use of zeroes on your W-2 forms, which can create a problem.

A tip for users of QuickBooks was to keep track of your cash expenditures by setting up a cash account as though it were a bank savings account. Quicken includes a Cash Account as a standard whereas QuickBooks, at least older versions, did not.

WINDOWS 3.1 SIG

*Richard Hunter
Jan. 15, 1997*

We started the January Windows 3.X Sig with random access and potpourri. We discussed the up coming 4.75 GByte DVD disk, and the new 120 Meg 3.5 inch compatible floppy drives that are being advertised. Both of these products should be available this year. We discussed backup techniques using PKZIP to protect the critical Windows files. We also discussed spanning, a technique for storing more data than one floppy can hold by spreading the data over several disks. The Sig leader reminded everyone that it was possible to save a bit map of a window, Print screen, (or ALT-Print screen to copy the active windows) and send the bit map with email to the vendors tech support if necessary to help diagnose whatever problem exists.

Since Windows runs on top of DOS, we discussed things to do to keep DOS working. We discussed manually saving the CMOS settings. It is good idea to save the information with your the system manual, so you can be find it when needed. We also discussed CMOSSAVE, a Shareware program, which save the CMOS settings and will restore them when needed, providing the settings were saved to a floppy and thus are available. The registration fee for CMOSSAVE is \$20, although the author says you shouldn't feel guilt if you don't register the shareware.

We again demonstrated how to re-establish an item into a program group and to change an Icon. We discussed removing programs from Windows, and that if done manually there is a lot of material that potentially will be left in various places. There are several commercial programs that do quite well

Special Interest Group (SIG) Reports

with removing files from Windows. One member had good results with Uninstall, (I believe, although I didn't write down the product name).

After a short break, we all worked on a member's computer that had a HIMEM problem. After some checking one member found that someone had inadvertently typed HIMEN.SYS, which of course would not work. We then adjourned.

Windows 95 SIG

Tom Tersigni

The first Windows 95 SIG meeting for 1997 was convened on January 13 and was attended by 15 members. SIG leader Frank Disparte opened the meeting with a random access Q&A session.

The big question, "What is a Registry?", was the topic that Windows 95 guru Bill Phillips prepared for presentation at this meeting. Bill likened Registry to a software CMOS that provides a road map which allows the system to run by having Windows 95 make associations among the various programs.

Registry replaces the DOS AUTOEXEC.BAT and CONFIG.SYS files. Entries in Win.INI files are then transferred into Registry. Registry consists of two files:

SYSTEM.DAT and USER.DAT

When a Windows 95 session is started, two new files are created:

SYSTEM.DA0 and USER.DA0

The files with the .DA0 extension comprise the backup of the Registry upon completion of the last successful boot.

Bill Phillips prepared for this presentation by reading two books. One was on the subject of Windows 95, and the other focused specifically on the Registry. The Windows 95 book is a 900 page tome with the subtitle "The Mother of All Windows 95 Books" with a street price of \$45. Bill completed the book in two weeks, but recommends that users new to Windows 95 budget three or four months for a thorough reading of this book.

The other book, "The Windows 95 Registry: A Survival Guide for Users," is 350 pages, with a street price of \$25. Both of these books were recommended as good reference sources to learn more about the use of the Registry.

During the demonstration portion of the presentation, use of the Registry Editor was shown with strong emphasis on the need to back up files when working in the Registry. This message was repeated a number of times throughout the meeting. It was also emphasized in both books!

Another question addressed in the presentation was a method of copying files having system, hidden, and read only attributes. In order for such files to be copied, these attributes must be changed, i.e., removed. A simple batch file was handed out to the class, and was demonstrated as a method of accomplishing a back up (save) of the Registry files. It is:

```
Goto %attrs%
```

```
:CLEAR
```

```
attrib +s +h +r C:\Windows\SYSTEM.DA?
```

```
attrib +s +h +r C:\Windows\User.DA?
```

```
set ATTRIBS=SET
```

```
goto END
```

```
:SET
```

```
attrib -s -h -r C:\Windows\SYSTEM.DA?
```

```
attrib -s -h -r C:\Windows\User.DA?
```

```
set ATTRIBS=CLEAR
```

```
:END
```

Bill presented only about one-tenth of the material that he prepared for the meeting. Be sure to make plans now to attend the next Windows 95 SIG on the 2nd Monday of the month, February 10.

WordPerfect SIG

Jeff Sinn

January 6, 1997

The SIG began with a question about why f to the amount of text entered since the last save. This has to do with hidden housekeeping information that WordPerfect accumu-

lates at the beginning of the file. One method suggested to relieve this congestion is to create a new document and add a single character. Then insert (using Insert | File) the original saved document into the new one, erase the character, and save the new document. There is probably a more elegant way, but this technique seems to work.

George Austin then looked at a way that you could convert data (an address database, for example) that you might have in one format, to the most useful WordPerfect format the Merge Data file. George demonstrated on an actual project he worked on recently: the names and addresses were in WP Label format. The first step is to remove the Label and Paper Size codes; then after using the Replace function to create an end-of-record delimiter, the file is Saved As an ANSI delimited text file. By using Insert | Spreadsheet/Database | Import and selecting the proper Field and Record Delimiters, the file is now in the Merge Data format you just need to enter the field names to the first record. Although this is a bit of work and requires some careful checking, it should be a great deal less work than re-entering all the data.

Dick Baznik then showed us many of the different uses of the right mouse button in WPWin 6.x. The right mouse button is context sensitive clicking on different parts of the screen brings up different menu selections. For example, right clicking over the Menu, Tool, Power or Status Bars will allow you to select alternate bars, edit the contents, or bring up the Preferences menu for the Bars. Clicking in different areas the body of the document, the scroll bar, the left margin all provide different menu choices. Even dialogue boxes (like File Open) have right-mouseable menus. Most, if not all, of these features are also located on the conventional pull-down Menu Bar

WP just makes it more convenient to have these commonly used features easily available. What is the best way to take advantage of this? Whatever you are doing, before you head to the Menu bar, try the right mouse button first. Once you become familiar with the various menu selections, this should save you plenty of mouse clicks and time.

MINUTES OF THE EXECUTIVE BOARD
-- January 27, 1997

Morris Fier

A quorum being present, the meeting of the Executive Board of OCIPUG was called to order by President Ken Kamber at the SIG space, 1520 Brookhollow Drive, Suite #38, Santa Ana, California, at 6:30 p.m. on Monday, 27 January 1997.

Officers:

Ken Kamber, President
Doug Nowlin, Vice President
Morris Fier, Secretary
Larry Pearce, Treasurer
Ed Lee, Past President (absent)

Directors:

Tony Dopazo
Preston Hill
Jim Kirkpatrick
Alan Liebschutz (absent)
Reg Roberts
Richard Black
Richard Hunter
Dean Sowers

Twelve additional OCIPUG members were also present.

MINUTES: Dean Sowers moved, seconded by Preston Hill, to accept the minutes of the previous meeting as written.

SECRETARY'S REPORT: The Secretary presented a written report, included in the Board packet along with other committee reports. Tony Dopazo moved that the Secretary update our list of user group contacts/representatives at vendors as well as the various functional positions in OCIPUG authorized to communicate with such vendor representatives. The motion was seconded by Preston Hill and passed unanimously. The secretary will contact Alan Liebschutz, Program Committee Chairman, to obtain an up-to-date list of vendors and their user group contacts.

TREASURER'S REPORT: Douglas Nowlin moved to receive and file the Treasurer's report, seconded by Richard Hunter and passed unanimously. Larry Pearce said he will be glad to take calls from members at his office if anyone has a question.

PRESIDENT'S REPORT: None

COMMITTEE REPORTS:

Publication: A written report is included in the Board packet. Larry Pearce moved, seconded by Morris Fier and passed unanimously, to thank last year's publication staff for their work on README.DOC. Richard Hunter moved, seconded by Preston and carried, that reports from attendees at COMDEX be included in README.DOC. The Executive Board strongly recommended that those attending COMDEX voluntarily submit reports for publishing in README.DOC that reflect their impressions or experiences.

SIG Operations Committee: A written report is in the Board packet. A rough draft guide for Sig Leaders has been distributed for comment.

Property Committee: Tony Dopazo, as Director Liaison, is seeking a new chairman to replace Allen Ashley who resigned after several years of outstanding service. Allen is now active with C.O.R.E.

Policies and Procedures: Tony Dopazo reported that Roberta Klein has resigned from the committee.

He moved that, in accordance with present policy, the Executive Board approve (within 120 days of a new administration) the current Policy & Procedures Manual updated to include excerpts published in previous Board packets. The motion was seconded by Larry Pearce and passed by unanimous vote. Larry commented that the revised manual would serve as a landmark for the coming year. The President reminded the Board that the manual is a dynamic document and should be revised periodically.

C.O.R.E. Russell Merrifield presented his written report on the committee's work with a Head Start program and was applauded for his efforts. He expressed a need for more volunteers to serve on the committee. He also asked that "thank you" letters be sent to people who donate equipment. This will be done by the secretary. It was recommended by Preston Hill and supported by Allen Ashley that Russ Merrifield be compensated for his personal outlays. Recommendation was accepted.

Membership: Larry Pearce moved, seconded by Tony Dopazo and carried, that the membership committee look into the ordering of cups for presentation to speakers, the money to come out of the Membership Promotional Fund. Subsequently, three unopened boxes of cups were found in the SIG space storage cabinets.

Richard Hunter presented charts he made showing the loss of 14 members per month on the average. Larry Pearce urged that OCIPUG undertake a vigorous marketing campaign, possibly by creating a marketing committee for that purpose. It was noted that marketing, advertising, and public relations are three different, but related, functions requiring different treatments.

Good of the Group: At 7:45 p.m. the President opened the meeting to members for a "for the good of the group" discussion. Subjects discussed included OCIPUG representation at COMDEX. Several members urged that those attending COMDEX prepare reports addressed to the general membership.

Bill Krehbiel expressed a wish to resume his duties as BBS SYSOP following leave taken for school attendance. Bill had been providing Mike Springer and others with excellent support from his home, especially regarding the e-mail service. The President stated that his policy is to appoint a Chairman and accept the Chairman's recommendations in most all cases. Upon becoming President, Ken relinquished his position as Chairman of the BBS committee and appointed Ed Miller as Chairman. Ed did not choose to recommend Bill as a member of the committee. The President praised Bill for the work he did on the BBS last year.

Membership Accounting: Richard Baznik reported on cost and other information for the Bylaws booklet as well as the membership telephone and e-mail address book/directory, etc. The directories should be ready soon and a place in the SIG space needs to be provided to store them. Larry Pearce asked that the Membership Accounting Committee Chairman be given keys to both doors of the club office. Red Davidson was requested to supply them. He will also

make a spare set for front and back doors.

OLD BUSINESS:

Software received from vendors for review was discussed. It was noted that software should go to the Club and not to a member's home address. Doug Nowlin praised Dick Baznik and Tom Bailey for their work on the membership directory. Richard Baznik was requested to supply a separate list of addresses and phone numbers of board members for their use only. Doug Nowlin requested that members advise him of their thinking regarding making a membership directory available to all members. Anyone wishing to be excluded from it may so request. The list is not to be used for commercial purposes.

The President requested input on a possible change in days and time of board meetings to be held in the future. He particularly would like feedback from members who work for a living. A committee headed by Doug Nowlin will work on this idea. Contact him if you wish to provide input concerning changing the meeting time from 6:30 to 7 p.m.

Preston Hill moved that the treasurer be authorized to pay \$50 for a safety deposit box for one year, seconded by Reg Roberts and carried.

APPOINTMENTS:

The President made the following appointments:

Milt Nielsen as Member, SIG Operations Committee
Tom Bailey as Member, Property Committee

ADJOURNMENT:

Doug Nowlin moved for adjournment, seconded by Preston Hill, and the meeting was adjourned at 9:15 p.m. The next meeting is scheduled for Monday, February 24, 1997.

Morris Fier

Secretary

These draft minutes prepared by the Secretary become official only as adopted by the Executive Board.

YOSEMITE, MY TREASURE

*I enter its gates with a heart full of hope,
Letting go of the stress with which I have coped;
Its beauty enfolds me like Mom's loving arms,
Yosemite has called me to experience its charms.*

*A road through a tunnel with a captivating view,
Leads me to a place where my spirit will renew;
A valley rich with forest, deep within glacier walls,
Lies calmly waiting to enchant whomever it may call*

*The peace that surrounds me can almost be heard,
Like the wind through the trees or the song of the birds;
From high atop the rim, or near the Merced shore,
My soul overflows and still beckons for more.*

*I drink in the beauty of Half Dome at dawn,
I'm awed by the sight of a doe and her fawn;
I breathe in the perfume of Ponderosas tall,
I'm cleansed by the mist of Vernal's Waterfall.*

*A blanket of stars at night fills the sky,
I'm sure I could touch them if only I try;
For heaven is certainly a part of this place,
Yosemite - a sign of God's goodness and grace.*

*I savor the memories when I've come back home,
The magic stays with me and is never gone;
From this Gem of the Sierras, never far will I stray,
Yosemite's my treasure, just a heartbeat away!*

August, 1996
Mary Lou Lloyd
1948 - 1997

*Wife of Chris LLOYD
OCIPUG member since 1989 and long time DOS SIG Leader*

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Corel Suite 7

Continued from page 11

have found that I can accomplish too many things quicker and easier with Excel; for example: using the fill handle on the cell cursor and my favorite function, SUMIF. If you have used a previous version of Quattro or are not quite so familiar with Excel, I think Quattro Pro 7 will be all the spreadsheet you will ever need.

In summary, this Suite is a well-integrated combination of great products and is also an excellent value: WordPerfect, Quattro, Presentations, CorelFLOW, Sidekick, Dashboard, Envoy, 150 fonts, 10,000 clipart images, AT&T Worldnet service and Netscape Navigator, all for about \$90. All these high quality products for that price is hard to beat!

OCIPUG Executive Board Officers

President	Ken Kamber	637-4496
Vice President	Doug Nowlin	838-1890
Secretary	Morris Fier	646-8292
Treasurer	Larry Pearce	543-5661
Past President	Ed Lee	897-1347

Directors

Richard Black	1998	536-0036
Tony Dopazo	1997	897-3912
Preston Hill	1997	893-2403
Richard Hunter	1998	968-6362
Jim Kirkpatrick	1998	642-8795
Alan Liebschutz	1997	859-5815
Reg Roberts	1997	642-5399
Dean Sowers	1998	531-0477

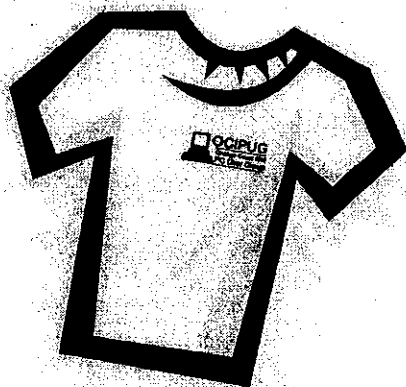
OCIPUG Information & Resources

Bulletin Board (2400 to 28800)	751-3242
OCIPUG Information & Message Line	662-2939
OCIPUG Emergency Line	662-2539
World Wide Web	http://www.ocipug.org

People and Numbers to Know

BBS Committee	Ed Miller	470-9349
SYSOP	Dean Sowers	531-0477
Internetworking Comm	Bob Basaraba	559-6539
Webmaster	Jay Benesh	818-868-0655
Webmaster	Denise Werner	229-0032
Calendar Specialist	Maurie Seymour	633-2914
Publications Comm.	Preston Hill	893-2403
Editor - newsletter	Norm Bergman	536-2951
Advertising		
Library Committee	Bob Blakeley	549-0958
Membership Acctng.	Richard Baznik	669-8974
Membership Promotion	Reg Roberts	642-5399
Membership Services		
Property Committee		
SIG Operations	Preston Hill	893-2403
Facility Improvement	Red Davidson	548-0413
Program Chairman	Alan Liebschutz	859-5815
Policies & Procedures	Tony Dopazo	897-3912
Community Outreach	Russ Merrifield	786-8129
Long Range Planning		
Rules & Bylaws Comm		
Nominating Committee		
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26 April 1997

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24 May 1997

Nolo Press — Legal Software

Cybermedia Utilities

Copy deadline for Readme.Doc articles, reports, product reviews, and other copy is February 21, 1997.
SIG Topics deadline to SIG Guide Coordinator is February 26, 1997.

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